REGULAR MEETING
May 4, 2026

Present: Deputy Mayor Gardner, Trustees McGuire, Rajk, and Schell, Superintendent Evans, Clerk Allen and Chief Hoffmeister. Mayor Burling was excused.

Others Present: Marcia Rease, Tina Comstock, and Valerie Henrici

Deputy Mayor Gardner presided

Meeting was open with a salute to the flag.

The minutes from the previous meeting of April 20, 2026 were approved as submitted by email.

ZONING – Concerned citizen Tina Comstock came to the meeting in a proactive manner to address the board regarding potential legislation related to AI/Data centers. She has been doing quite a bit of research and asked if the board would consider a local law to prevent them from coming into the village. Deputy Mayor Gardner spoke about what's involved in this type of business coming into the village and explained that they require a large piece of land and would only be allowed in industrial zones of which both are extremely limited here in the village. It is highly unlikely that this would ever be an issue, but the board will talk to the planning board to see their level of concern.

COMMUNITY AFFAIRS – Valerie Henrici of the Warsaw Chamber of Commerce gave an update on their first community group meeting. They had 22 in attendance and are looking to initiate some programs. They will continue to do the flowers on Main and W. Buffalo Streets, are looking to do some clean-up days with assistance from the DPW, a farmer's market with activities or music, and potentially explore a grant for a splash pad in the park. They are planning their next meeting for May 12th at 6 pm with place TBD.

POLICE DEPARTMENT – Nothing to report at this time.

FIRE DEPARTMENT – Deputy Mayor Gardner shared that the Annual banquet was held on May 2nd with Ralph Millen being recognized for his 50 years of service to the department and other members being recognized as well for their achievements.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property and grounds maintenance of all village owned properties, including Commerce Way Industrial Park easements and right of ways, Wyoming Street Water Vault, Summit Ave Water Pump House, Duschen's Pond Water Storage, Ground Mounted Water Storage Tank, Central Garage, Building #2 at 38 Industrial Street and Village Office, daily bagged grass & leaf collection as scheduled, installed benches and garbage cans on Main Street and W. Buffalo Street, continue cleaning debris, shale and gravel from drainage ditches, continuing with lawn restoration work in terrace caused by snowplows/watermain breaks, cold patch village streets as needed, completed street sweeping on village streets, parking lots and alleyways, lawn restoration on Saltvale Road (Watermain repair), and cleaning/sweeping sidewalks. VILLAGE PARK - Daily property and grounds maintenance,

mowing, trimming, empty trash cans, picking up trash, debris and dog waste around park, clean and stock restrooms daily/as needed, clean Picnic Pavilion as needed, clean and stock Legion Hall as needed for rentals, continue repairing lawn areas damaged by snowplows and water line installation, cleaning up pinecones, sticks, branches in preparation to begin mowing, installed backstops and bases on T-Ball fields, and placed benches at ball fields. WATER DISTRIBUTION - Daily checks of water distribution system as required, finals read as requested, water sampled and results recorded as required, underground utility locates as requested and required, daily water samples of the Town of Warsaw's Water District as required and per agreement, continue mapping all village owned utilities using the Diamond Maps programming and satellite positioning services, read manual reads in Books "E,F,G & H" for billing, turned off one water service for non-payment, repair 6" watermain break on State Street, incorporated a new fire hydrant in the repair as well, and investigated/identified a leak on a water service line on W. Court Street. WATER TREATMENT PLANT - Average Daily Water Demand Flow: 403,000 gallons per day , daily tests performed and results recorded, generator test ran under load successfully as scheduled, we currently draw water from the reservoir due to recent storms and turbid creek water, Steve Reisdorf performs weekend Water Distribution checks when scheduled to cover WTP, decanted and sampled backwash lagoons as required, continue typical Spring Clean-Up around WTP, reviewing 2025 AWQR with Wyoming County Health Dept and Superintendent Evans before submitting , serviced Scag mower and began seasonal mowing, and assisting with disassembly and repairing piping and flanges at the Beardsley Memorial Pool. WASTEWATER TREATMENT PLANT - Daily tasks around WWTP plant, including washing down primary and secondary clarifiers and rotating arms on bio-towers. Clean vacuum switch on pista-grit, read/record gas and electric meters daily. Check, read and record hour meter at pump stations, service wastewater pumps and digestion blowers weekly, program auto-samplers, wash UV channel and aeration tanks weekly, SEPTAGE RECEIVED: WYCO = 13,300 gallons, PRESSED/DEWATERED SLUDGE = 0 gallons, WWTP Operators decanted primary digester on as needed, changed oil in blowers for aeration tanks, changed air filters and greased, cleaned UV Channel in preparation of installing UV lights as required, serviced tractor and installed mower deck, began mowing. GENERAL INFORMATION- Planning to start replacement of approximately 300ft of sanitary sewer line on Jefferson St.

RESOLUTION #83 of 2026

FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee McGuire
Seconded by Trustee Rajk

RESOLVED – That the following memberships to the Warsaw Fire Department be hereby approved:

Barbara Barber- Active
Rebecca Silvanic – Active EMS only

CARRIED

RESOLUTION #84 OF 2026

LEGION HALL:

Motion made by Trustee Schell
Seconded by Trustee McGuire

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Warsaw FFA – 6/19/26 – FFA Banquet- Open to the public
Warsaw Historical Society – 10/24/26 – Federation of Historical Society- Open to the public
Picnic Pavilion
Eric Plowe – 6/6/26 -Birthday party – private
Makayla Harper – 6/13/26 - Birthday party – private

CARRIED

MEETINGS:
Village Board Meeting – Mon. 5/18– 5 pm – at the Fire Hall

BROWNFIELD OPPORTUNITY AREA PLAN GRANT - Deputy Mayor Gardner advised that concepts for the plan will soon be presented to the steering committee and that the next meeting is May 28, 2026 at 2 pm. This grant was awarded as an engineering and planning grant to explore the property around the former village dump on Industrial St. and the entire village.

RESOLUTION #85 of 2026

SEASONAL LABORER AGREEMENT:

Motion made by Trustee Schell
Seconded by Trustee Rajk

RESOLVED – That hereby authorize Mayor Burling to enter Seasonal Laborer Agreement with Town of Warsaw for summer of 2026 from when the baskets are hung or June 1, 2026 to October 1, 2026 or length of time hanging baskets will be present on Main Street at a pay rate of $16.00 per hour, not to exceed 21 hours per week.

CARRIED

RESOLUTION #86 OF 2026

WATER SYSTEM CAPITAL IMPROVEMENT PROJECT:

Motion made by Trustee McGuire
Seconded by Trustee Schell

RESOLVED – That hereby authorize Mayor Burling to enter Professional Services Agreement with Clark Patterson Lee for preliminary and final engineering design services and bidding related to the village's Water System Capital Improvement Project for a cost not to exceed $943,000.00.

CARRIED

RESOLUTION #87 of 2026

STREETS DEPARTMENT PERSONNEL:

Motion made by Trustee McGuire
Seconded by Trustee Schell

RESOLVED – That hiring of Quinn Baker as Seasonal Laborer beginning May 7, 2026 be hereby approved.

CARRIED

RESOLUTION #88 OF 2026

AUDIT AND PAY BILLS:

Motion made by Trustee McGuire
Seconded by Trustee Schell

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #23 in the amount of $33,078.08, Water Abstract #23 in the amount of $17,656.73, and Sewer Abstract #23 in the amount of $141,074.34.

CARRIED

Moved and seconded to adjourn at 5:32 p.m.

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Lisa A. Allen, Clerk