

REGULAR MEETING

February 18, 2025

Present: Mayor Burling, Trustees Gardner, Schell, and Schurr, Superintendent Evans, and Clerk Allen. Chief Hoffmeister and Trustee Rajk were excused.

Others Present: Valerie Henrici

Mayor Burling presided

The meeting was open with a salute to the flag.

The minutes from the previous meeting of February 3, 2025 were approved as submitted by email.

COMMUNITY AFFAIRS – Valerie Henrici reviewed Chamber events including the Shamrock 5k scheduled for March 15th and the Annual Chamber Award dinner which will be held on March 18th. She asked about turnaround time for building permits as the village is now using the County. Mayor Burling said he would reach out to the Wyoming County Building department.

CODE ENFORCEMENT – Received Wyoming County Zoning Department monthly report for January.

WATER SYSTEM CAPITAL IMPROVEMENT PROJECT - Received Hodgson Russ Bond Counsel Services and Billing Arrangements letter for Water System Capital Improvements.

POLICE DEPARTMENT – Nothing to report currently.

FIRE DEPARTMENT – Nothing to report currently.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property and grounds maintenance of all village owned properties, including Commerce Way Industrial Park easements and right of ways, Wyoming Street Water Vault, Summit Ave Water Pump House, Duschen's Pond Water Storage, Ground Mounted Water Storage Tank, Central Garage, Building #2 at 38 Industrial Street and Village Office, plow, salt and sand village streets, parking lots, alleyways, park roads as needed, load/transport snow from parking lots to Building #2 staging area as needed to maintain parking areas, plow/salt Town of Warsaw sidewalks as required per agreement with Town of Warsaw, plow/salt/sand Liberty Street as required per agreement with Wyoming County, plow village sidewalks as a courtesy as a courtesy and as time/manpower allows, continue work to repurpose drying bed at WWTP as time allows, jetted sanitary sewer main on Perry Ave., removed 8 trees and pruned 2 trees identified in our Community Forest Management Plan as “High Risk”, cold patched W. Court St, Maple St and West parking Lot Installed Smoke/carbon Monoxide detectors in all village occupied buildings as requested by insurance carrier, service woodchipper, sharpened knives and repaired mudflap, remove snow from the sidewalk area on Main Street, load and haul to building #2, assist with water transmission main break, Culver Ave break and valve replacement on Wyoming Street, and

washed and cleaned all trucks and equipment at end of work week. VILLAGE PARK - Daily property and grounds maintenance, empty trash cans, picked up trash, debris and dog waste around park, plow snow, salt and sand as needed, snow and ice removal on sidewalks in village park as needed, clean and stock restrooms daily/as needed, clean Picnic Pavilion as needed, clean and stock Legion Hall as needed for rentals, perform daily "Cold weather building checks", assist Streets department with snow and ice removal daily as needed, cleaned and stripped floor tiles in Legion Hall and applied new floor wax and sealant. WATER DISTRIBUTION Daily checks of water distribution system as required, finals read as requested, water sampled and results recorded as required, underground utility locates as requested and required, daily water samples of the Town of Warsaw's Water District as required and per agreement, continue training Eric Plowe to assist with tasks in the Water Distribution Dept, repaired 12" water transmission main break South of the village, repaired 4" watermain break on Culver Ave, repaired 4' watermain break on Wyoming Street, replaced all bolts securing the bonnet on a 4' water valve on Wyoming Street that was leaking and assist with snow and ice removal tasks daily. WATER TREATMENT PLANT - Average Daily Water Demand Flow: 429,000 gallons per day, daily tests performed and results recorded, generator test ran underload successfully as scheduled, we currently draw water from the Cotton Creek feed, Steve Reisdorf performs weekend Water Distribution checks when scheduled to cover WTP, the water intake screen is cleaned off and freed from ice buildup as needed, continue diagnosing issue with chlorine changeover valve, Don Bellaire fabricated a new valve stem extension for high drain in the sediment basin, experienced an unexplained turbidity spike the night of February 8th. Turbidity slowly returned to normal shortly after receiving the alarm, and decanted and sampled backwash lagoons as required. WASTEWATER TREATMENT PLANT - Daily tasks around WWTP plant, including washing down primary and secondary clarifiers and rotating arms on bio-towers. Clean vacuum switch on pista-grit, read/record gas and electric meters daily. Check, read and record hour meter at pump stations, service wastewater pumps and digestion blowers weekly. Program auto-samplers, wash UV channel and aeration tanks weekly. WYCO dumped 9,300 gallons, Dewatered/Pressed 0, snow removal around Wastewater Plant, fabricated new valve drive extension for Steve at Water Treatment Plant, MW Controls at the plant to resolve an issue with lighting in the dewatering building, STC on-site to install new unit heater in dewatering building (Warrantied) and fabricate and install new guide rod on Nort primary clarifier.

RESOLUTION #23 OF 2025

LEGION HALL:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Warsaw FFA – 03/16/25 – FFA Breakfast – public
Kathy Bogert – 7/6/25 – 50th Class Reunion – private w/alcohol
Family Life Church – 12/13/25 – Christmas Party – private

CARRIED

TREASURER – Proof of collateral for the month of January 2025 was submitted and ordered filed.

MEETINGS:

Village Board Meeting – Mon 3/3 – 6 pm – Fire Hall

RESOLUTION #24 OF 2025

BUDGET APPROPRIATIONS:

Motion made by Trustee Schell
Seconded by Trustee Rajk

RESOLVED – That the following requested budget appropriations be hereby approved:

Water Distribution	12” Butterfly Valve repl(F8340.400)	\$2,344.00
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CARRIED

RESOLUTION #25 of 2025

WATER SYSTEM CAPITAL IMPROVEMENT PROJECT:

Motion made by Trustee Schurr
Seconded by Trustee Gardner

RESOLVED – That hereby accept Hodsgon Russ Bond Counsel Services and Billing Arrangement in an amount not to exceed \$24,950.00.

CARRIED

RESOLUTION #26 of 2025

**VILLAGE OF WARSAW
RESOLUTION OF THE VILLAGE BOARD
DECLARING SURPLUS EQUIPMENT**

Adopted: February 18, 2025

WHEREAS, the Village Board of the Village of Warsaw met at a regular meeting at the Warsaw Fire Hall located at 40 East Buffalo Street, Warsaw, New York, 14569, on the 18th day of February 2025 commencing at 6:00 p.m. at which time and place the following members were:

<u>Present:</u>	Mayor	Burling
	Trustee	Gardner
	Trustee	Schell
	Trustee	Schurr
<u>Absent:</u>	Trustee	Rajk

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board of the Village Warsaw, pursuant to New York State Village Law, Article 1, §102, is authorized to take, purchase, hold, lease, sell and convey such real and personal property as the purposes of the corporation may require; and

WHEREAS personal property is all property other than real estate, such as equipment and vehicles; and

WHEREAS, when selling the personal property of a municipality, the requirements are such that the property must no longer be needed for municipal purposes and the property must be sold for fair and adequate consideration; and

WHEREAS, the Village Board of the Village of Warsaw has determined that the following three (3) vehicles are no longer needed for municipal purposes (1) 2007 Chevrolet 2500 Pick-Up, (1) 2012 Chevrolet 2500 Pick-Up (1) 2016 Ford Taurus Police Interceptor; and

WHEREAS, the Village Board of the Village of Warsaw feels it is in the best interest of the Village of Warsaw to authorize the sale of said surplus personal property for fair and adequate consideration.

NOW ON MOTION OF Trustee Schurr which has been duly seconded by Trustee Gardner, now therefore be it

RESOLVED, that the Village Board of the Village of Warsaw hereby authorizes the sale of all three (3) vehicles as surplus personal property for fair and adequate consideration.

CARRIED

RESOLUTION #27 of 2025

BUDGET TRANSFER:

Motion made by Trustee Schurr
Seconded by Trustee Gardner

RESOLVED – That the following budget transfer be hereby approved:

FROM	TO	AMOUNT
A599(Fund Bal.)	A9730.602(Police Dept. BAN)	\$18,333.00

CARRIED

RESOLUTION #28 OF 2025

AUDIT AND PAY BILLS:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #18 in the amount of \$167,206.19 Water Abstract #18 in the amount of \$5,726.49, and Sewer Abstract #18 in the amount of \$13,097.53.

CARRIED

Moved and seconded to adjourn 6:10 p.m

Lisa A. Allen, Clerk