

REGULAR MEETING

December 2, 2024

Present: Mayor Burling, Trustees Gardner, Rajk, Schell, and Schurr, Superintendent Evans, Clerk Allen, and Chief Hoffmeister.

Others Present: David Schreiner

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of November 18, 2024 were approved as submitted by email.

WATER DISTRIBUTION – Received Pittsburg Tank and Tower Group quote for inspection of three water storage tanks.

COMMUNITY AFFAIRS – Sent letter in support of the Wyoming County YMCA Oatka Creek Eco Park proposal.

POLICE DEPARTMENT PERSONNEL – Sent letters to Senator Borrello and Assemblyman DiPietro in support of special legislation for part-time officer Adam Hope.

POLICE DEPARTMENT – Chief Hoffmeister reported vehicle maintenance issues and that the department is preparing for Moonlight Magic and Shop with a Cop events.

FIRE DEPARTMENT – Nothing to report at this time.

PUBLIC WORKS PROGRESS REPORT -STREETS - Daily property and grounds maintenance of all Village owned properties, including Commerce Way Industrial Park easements and right of ways, Wyoming Street Water Vault, Summit Ave Water Pump House, Duschen's Pond Water Storage, Ground Mounted Water Storage Tank, Central Garage, Building #2 at 38 Industrial Street, collected bagged grass and leaves daily as scheduled, cleaned/swept Main Street and parade route morning of Veterans Day, empty trash cans on Main and W. Buffalo Streets as needed, completed Bulk Leaf Collection on Friday Nov.22 and disassembled equipment and trucks, began installing Christmas decorations on monument, light poles, trees on Main St. and W. Buffalo St., prepped sidewalk plow, remove mower, installed snowplow and salter then serviced tractor, and serviced snowplow trucks, plows and salters. VILLAGE PARK - Daily property and grounds maintenance, empty trash cans, picked up trash, debris and dog waste around park, clean and stock restrooms daily/as needed, clean Picnic Pavilion as needed, clean and stock Legion Hall as needed for rentals, perform daily “Cold weather building checks”, cleaned gutters on all buildings in the Village Park, removed/stored tennis nets, charcoal grills, benches and picnic tables, and assisted with Bulk Leaf Collection daily.

WATER DISTRIBUTION - Daily checks of water distribution system as required, finals read as requested, water sampled and results recorded as required, underground utility locates as requested and required, daily water samples of the Town of Warsaw's Water District as required and per agreement, returning phone calls/emails regarding lead service lines, assisted with bulk leaf collection daily, assisted preparing plow trucks and sidewalk plow and washed truck #282. WATER TREATMENT PLANT - Average Daily Water Demand Flow: 387,000 Gallons per Day, daily tests performed and results recorded, generator test ran underload successfully as scheduled, we currently draw water from the Cotton Creek feed, water intake screen is cleaned off daily / as needed due to falling leaves this time of year, Steve Reisdorf performs weekend Water Distribution checks when scheduled to cover WTP every other weekend, performing buildings and grounds maintenance work, mowing, trimming, continue removing vegetation and vines from perimeter fence, both WTP Operators attended a Source Watershed Protection meeting with Superintendent Evans on Nov. 18th at the Ag Center. Purpose of the meeting was to review the "Gap Analysis" relating to the Village of Warsaw's Source Water Protection Plan and the Town of Gainesville's codes as it applies to protection of Cotton Creek. Disinfection byproducts sampling taken on September 19th, 2024 showed no issues and no limits were exceeded. WASTEWATER TREATMENT PLANT - Daily tasks around WWTP plant, including washing down primary and secondary clarifiers and rotating arms on bio towers. Clean vacuum switch on pista grit, read/record gas and electric meters daily, check, read and record hour meter at pump stations, service wastewater pumps and digestion blowers weekly, program auto-samplers, wash UV channel and aeration tanks weekly, WYCO dumped 8,000 gallons, decanted primary digester on 11/19, 11/22, 11/26, on 11/15 M&W Controls rewired the repaired heater in the dewatering building (warranty work), 11/16 loaded tractor trailer with sludge for disposal at Steuben County Landfill, 11/20 Submitted October DMR to the DEC, 11/25 Rick Hoffman (Plantech) on site to service blowers, pumps and other equipment outlined in the service agreement recently approved, repaired Rotork actuated valve for the Southern primary clarifier and 11/26 submitted 2023 Biosolids Management Survey to NYSDEC as required.

RESOLUTION #204 OF 2024

LEGION HALL:

Motion made by Trustee Schurr
Seconded by Trustee Rajk

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Wyoming Cty Youth Bureau – 12/18/24 – Youth Court teambuilding event – private
Wyoming Cty Youth Bureau – 7/25/25 – Bingotogetherness – public

CARRIED

MEETINGS:

Village Board Meeting – Mon, 12/16 – 6 pm – Fire Hall

RESOLUTION #205 OF 2024

BUDGET APPROPRIATIONS:

Motion made by Trustee Schurr
Seconded by Trustee Schell

RESOLVED – That the following requested budget appropriation be hereby approved:

Water Treatment	Tank mounted Chlorine reg(F8330.400)	\$1,560.00
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CARRIED

RESOLUTION #206 OF 2024

REVITALIZATION PROJECT:

Motion made by Trustee Rajk
Seconded by Trustee Schell

RESOLVED – That hereby authorize Mayor Burling to enter contract with InSite Architecture for Downtown Revitalization Services in the amount of \$48,000.00 to be expended from ARPA funds.

CARRIED

RESOLUTION #207 OF 2024

WATER DISTRIBUTION:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That expenditure of \$3,675.00 for inspection of Ground Storage Tank A, Ground Storage Tank B, and Ground Storage Tank C per quote from Pittsburg Tank and Tower Group be hereby approved.

CARRIED

RESOLUTION #208 OF 2024

STREETS:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That purchase of 2024 Chevrolet Silverado 3500HD w/plow package, 2024 Chevrolet Silverado 2500HD w/service body, and 2024 Chevrolet Silverado 2500HD per lowest

aggregate bid from Joe Basil Chevrolet in the amount of \$189,688.73 to be expended from ARPA funds be hereby approved.

CARRIED

RESOLUTION #209 OF 2024

AUDIT AND PAY BILLS:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #13 in the amount of \$33,557.11, Water Abstract #13 in the amount of \$7,746.48, and Sewer Abstract #13 in the amount of \$9,965.39.

CARRIED

Moved and seconded to adjourn 6:17 p.m

Lisa A. Allen, Clerk

