

REGULAR MEETING
September 16, 2024

Present: Mayor Burling, Trustees Gardner, Rajk, and Schell, Clerk Allen, Superintendent Evans and Chief Hoffmeister. Trustee Schurr was excused.

Others Present: Austin Hoffman, Valerie Henrici, and Joshua Crane

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of September 3, 2024 were approved as submitted by email.

COMMUNITY AFFAIRS – Valerie Henrici of the Warsaw Chamber gave a post event update on Valley Fest. They tried some new things this year and thought the band and bike parade were awesome. The benches that are normally placed on Main St were funded years ago as part of a grant and were not put out this year as they need some repairs. Questioned how much the cost would be and the Superintendent is already working on getting estimates. She requested that some of the totes in planter boxes be returned to the Chamber for painting before planting next year. Moonlight Magic will be held on December 6th. Valerie also asked if the board was OK with the church playing music for the month of December versus just the day of Moonlight Magic and they were OK with that. Chief Hoffmeister asked that the Chamber include him on any planning meetings for the event.

LEGION HALL – Received request from the Cornell Co-op Extension of Wyoming County for use of Legion Hall on November 7th for their annual 4-H Recognition Night.

SHARED SERVICES – Received New York State's Department of Transportation's Shared Services Agreement renewal.

PARK USE – Received Warsaw Fire Department's request for park use on October 27th for their 3rd Annual Trunk or Treat with First Responders event.

POLICE DEPARTMENT – St. Michael's Autumn Bash to be held on September 28th and requested to close North Street from 4-10 pm.

RESOLUTION #167 of 2024

STREETS:

Motion made by Trustee Gardner
Seconded by Trustee Schell

RESOLVED – That the closing of North St. from Route 19 N to Linwood Ave. for the St. Michaels's Autumn Bash event to be held on September 28, 2024 from 4:00 pm to 10:00 pm be hereby approved.

CARRIED

FIRE DEPARTMENT – Third Annual Trunk or Treat with First Responder’s event will be held on Sunday October 27th from 1pm-4pm at the village park.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property and grounds maintenance of all village owned properties, including Commerce Way, Industrial Park easements and right of ways, Wyoming Street Water Vault, Summit Ave. Water Pump House, Duschen's Pond Water Storage, Ground Mounted Water Storage Tank, Central Garage, AND Building #2 at 38 Industrial Street, mowing, trimming and general building and grounds work included, collected bagged grass and leaves daily as scheduled, empty trash cans on Main & W. Buffalo Streets as needed, continue trimming, pruning and removing trees, completed installation of new driveway and pipe at 269 Wyoming Street, continue working on the four corners at N. Main & E. & W. Court Streets, painted crosswalks and stop bars, painted parking spots on E. Court Street, and jetted sanitary sewer main on Genesee Street. VILLAGE PARK - Daily property and grounds maintenance, mowing, trimming, empty trash cans, pick up trash, debris and dog waste around park, perform building checks daily on all buildings in the park daily / as needed, clean and stock restrooms daily/as needed, clean Picnic Pavilion daily, clean and stock Legion Hall as needed for rentals, and assist Street Maintenance Dept. as needed. WATER DISTRIBUTION - Daily checks of water distribution system as required, finals read as requested, water sampled and results recorded as required, underground utility locates as requested and required, daily water samples of the Town of Warsaw's Water District as required and per agreement, continue working on Lead Service Line Inventory as time allows, repaired 2” watermain leak on W. Buffalo Street, read Industrial meters for billing, read books A&B for billing, and confirmed ½" water service leak in S. Warsaw, installed new corporation stop when contractor was on-site making repairs. WATER TREATMENT PLANT - Average Daily Water Demand Flow: 387,000 Gallons per day, daily tests performed and results recorded generator test ran underload successfully as scheduled we currently draw water from the Cotton Creek feed while diverting flow to reservoir when pumps are idle maintaining reservoir's full capacity, Steve Riesdorf performs weekend Water Distribution checks when scheduled to cover WTP as well, every other weekend resumed fluoridation of treated water on Sept.12th after receiving last needed part to make repairs to the pump, and sampled and decanted front backwash lagoon on 9/12. WASTEWATER TREATMENT PLANT - Daily tasks around plant, including washing down clarifiers and bio-tower rotating arms, clean vacuum switch on pista-grit and read/record gas and electric meters daily, check, read and record hour meter at pump stations, service wastewater pumps and digestion blowers weekly, program auto-samplers, wash UV channel and aeration tanks weekly, WYCO dumped 44,000 gallons, pressed/dewatered 40,574 gallons of sludge, decanted primary digester on: 8/30, 9/3, 9/10, and cleaned out secondary digester by completely emptying, flushing and washing all components.

RESOLUTION #168 of 2024

FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee Rajk
Seconded by Trustee Gardner

RESOLVED – That the following membership to the Warsaw Fire Department be hereby approved:

Ayden Wilson - Active

CARRIED

RESOLUTION #169 OF 2024

LEGION HALL:

Motion made by Trustee Schell
Seconded by Trustee Rajk

RESOLVED – That the following requested use of the Legion Hall be hereby approved:

Rodney Mix – 9/28/24 – Memorial Service Luncheon – private
Cornell Co-op Ext. – 11/7/24 – 4-H Recognition Night – private
CSEA – 1/10-11/25 – Holiday Party – private w/alcohol

PARK USE:

Warsaw Fire Dept. – 10/27/24 – Annual Trunk or Treat event - public

CARRIED

TREASURER – Proof of collateral for the month of August 2024 was submitted and ordered filed.

MEETINGS:

Public Hearing - Local Law No. 5 of 2024 to create Permitted Use for Restaurants and Drive-In Restaurants in Light Industrial Districts – Mon 10/7 – 6 pm at the Fire Hall
Village Board Meeting – Mon 10/7 – 6 pm – Fire Hall

RESOLUTION #170 OF 2024

BUDGET APPROPRIATIONS:

Motion made by Trustee Schell
Seconded by Trustee Rajk

RESOLVED – That the following requested budget appropriations be hereby approved:

Village Office	4-drawer file cabinet(A1620.400)	\$ 451.72
Water Treatment	Replace Turbidimeter(F8330.400)	3,956.72

CARRIED

RESOLUTION #171 OF 2024

SHARED SERVICES:

Motion made by Trustee Rajk
Seconded by Trustee Gardner

RESOLVED – That hereby authorize the Superintendent of Public Works to enter Shared Services Agreement with the New York State Department of Transportation for the term 9/16/24-9/16/28 .

CARRIED

RESOLUTION #172 of 2024

TREE ADVISORY BOARD - APPOINTMENT CONFIRMATION:

Motion made by Trustee Rajk
Seconded by Trustee Gardner

RESOLVED - That the following appointment as made by Mayor Burling be hereby confirmed:

Daniel Pierce – Term expires March 31, 2029

CARRIED

RESOLUTION #173 OF 2024

FIRE DEPARTMENT/RESCUE SQUAD:

Motion made by Trustee Rajk
Seconded by Trustee Gardner

RESOLVED – That expense of \$200.00 from A6410.400 for the Warsaw Rescue Squad Trunk or Treat event be hereby approved.

CARRIED

RESOLUTION #174 OF 2024

AUDIT AND PAY BILLS:

Motion made by Trustee Schell
Seconded by Mayor Rajk

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #8 in the amount of \$27,881.90, Water Abstract #8 in the amount of \$10,019.57, and Sewer Abstract #8 in the amount of \$6,824.35.

CARRIED

Moved and seconded to adjourn 6:13 p.m

Lisa A. Allen, Clerk