

REGULAR MEETING
December 18, 2023

Present: Mayor Burling, Trustees Gardner, Rajk, Schell, and Schurr, and Clerk Allen. Chief Hoffmeister and Superintendent Evans were excused.

Others Present: Deanna Wilcox, Josh Crane, and Valerie Henrici

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of December 4, 2023 were approved as submitted by email.

COMMUNITY AFFAIRS – Valerie Henrici of the Warsaw Chamber of Commerce shared that Moonlight Magic went well despite the rainy weather. She thanked the village for getting all of the lights up and providing plenty of waste receptacles. Trustee Schurr thought the music coming from the church was great and would like to hear it playing for the entire month of December.

CODE ENFORCEMENT – Received November report from the Wyoming County Zoning Department.

COMMUNITY AFFAIRS – Received update on Rochester and Southern Depot donation from DiMatteo and Roach.

GRANTS – Received Department of State Brownfield Opportunity Area Plan grant notification.

ELECTIONS – Received Wyoming County Board of Elections Voting Machine and Elections Operation Agreement.

POLICE DEPARTMENT – Nothing to report at this time.

FIRE DEPARTMENT – Chief Wilcox reported that the 1989 Mack Pumper tank is leaking. Have received two quotes to repair. Still some unknowns when the tank is removed and frame is assessed. Looked at cost of a similar used or new unit but costs higher than expected and there is already an existing BAN for the Spartan Rescue Pumper. The board agreed to go ahead and start the process of the poly tank replacement and reevaluate once tank is removed.

RESOLUTION #222 OF 2023

FIRE DEPARTMENT – 1989 Mack Pumper:

Motion made by Trustee Schurr
Seconded by Trustee Rajk

RESOLVED – That expense for repairs to the 1989 Mack Pumper from fund balance be hereby approved.

CARRIED

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties, including Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, collected bagged grass & leaves daily as scheduled, plow, salt, and sand village streets, parking lots and alleyways as needed, load and transport snow piles from parking lots to building #2 and stockpile, plow sidewalks as a courtesy and as time/manpower allows, plow, salt Town of Warsaw sidewalks as needed per agreement, repaired outside lighting at WTP, repaired soffit and fascia at WWTP lab/office building, installed new signs as needed on the streets resurfaced this year, Stop signs, parking signs, street name signs and Dead End signs were assessed and replaced as needed, sealing asphalt seams on streets that were resurfaced this summer, installed new hydraulic motor on sander for truck #282, clean-up/organize yard at building #1, organize all pipe, fittings and materials, boxed out sods and vegetation, hauled millings from bldg.#2, placed and graded millings to create more usable staging area, made repairs to street sweeper hopper, patched hole in back of hopper, began cleaning catch basins and drainage ditches, transported the repaired stand-by generator back to the lift station at Commerce Way, installed generator back on concrete pad and anchored to secure, clean/wash dump trucks, cleaned/organized backroom at bldg. #1, jetted sanitary sewer mains on Perry Ave and S. Main Street, and assisted with watermain repairs on Wyoming Street. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, pick up trash, clean/stock Legion Hall as needed for rental, clean/stock restrooms daily, clean Picnic Pavilion daily, snow and ice removal as needed on park road, maintenance road and sidewalks, cleaned gutters on Legion Hall, serviced both zero turn mowers, winterized and stored, and assist with Lead/Copper Service Line Inventory. WATER Distribution - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, continue required Lead/Copper Water Service Survey daily as scheduled, currently averaging 25-26 surveys a day, read meters in Books A & B for billing, flushed/blow off 6" watermain on Saltvale Road as scheduled, repaired 6" watermain break at 2382 Wyoming Street on Friday, December 8, 2023. Time and materials were recorded and an invoice created, per the Town of Warsaw/Village of Warsaw agreement, and working with Neptune rep/Ti Sales to gain training for new Neptune water meter reading software. WATER TREATMENT PLANT –Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from the creek feed, drew water from Reservoir from 12/3-12/6, Water Intake screen is cleaned off as necessary, performed routine housekeeping building maintenance, new LED exterior light fixture installed over main entrance to Water Plant, Streets Dept brought up a scissor lift and installed it, we are assisting James (Distribution) with scheduled Lead Line survey (Water Meter inspection) as needed at customer homes, also participated in a (6) inch main break repair 12/8 along Dale Road, front Lagoon decanted and sampled on 12/11, N.Y. P.E.S.H. citations have been abated, Emergency Response Plan updated to new format and submitted to Andy Meyers at Wyoming County Dept. of Health (Environmental), and submitted water samples to Erie County

Public Health Dept. 12/12 for NYS Subpart 5-1 Table 8b Primary inorganic Chemicals. Also, submitted water samples to MicroBac Lab. 12/14 completing “Annuals Sampling” for County. Dept. of Health. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, clean vacuum switch on pista grit, read electric and gas meters, remove snow, read and service industrial park lift station, service wastewater pumps in basement and blower’s weekly, set samplers, wash UV channel weekly, wash and grease bar screen, service pista grit grease and oil, and wash aeration tanks, WYCO dumped 28,000 gallons, Belt Press - 17,000 gal of sludge pressed, dewatered and stockpiled, 11/3 - remove bank B UV lights and stored in back-office room, Decant Digester #1, 12/1- Remove bank A UV lights and stored in back office room, new gas detector and gas tank delivered, 12/5— Change air filters for air compressors for the aeration tanks, install new fan belt on stand-by generator in Industrial Park, Kaman here installing programming (timers for sludge pumps online), fix soffit on office building, 12/6- Work on installing radiator and fan for Generac generator, 12/7— Adam here to take Scissor Lift, work on Generac generator, 12/8— Work on Generac generator all day, 12/11- Get oil for bar screen, Ryan Herman here with parts for Generac generator, install new sensors on generator, fill generator with oil and coolant, 12/12 Nick took Generac generator to Industrial Park to install, Press/de-watered 17,000 gallons of sludge, Kaman here working on automation of digesters, 12/1- Help Paul Royce hook up Generac generator and decant Digester #1.

RESOLUTION #223 OF 2023

LEGION HALL:

Motion made by Trustee Rajk
Seconded by Trustee Schurr

RESOLVED – That the following requested use of the legion hall be hereby approved:

Stacey Barnaby – 11/22-24/24 – Wedding – private w/alcohol

CARRIED

TREASURER – Proof of collateral for the month of November 2023 was submitted and ordered filed.

MEETINGS:

Village Board – Tues 1/2 – 6:00 pm – Fire Hall

Village Board – Tues 1/16 – 6:00 pm – Fire Hall

RESOLUTION #224 OF 2023

BUDGET APPROPRIATIONS:

Motion made by Trustee Schurr
Seconded by Trustee Rajk

RESOLVED – That the following requested budget appropriation be hereby approved:

Water Plant	Vacuum regular,cylinder mount(F8330.400)	\$ 1,234.00
Water Plant	6,600 lbs. activated carbon w/change out(F8330.400)	17,348.00
Water Distribution	Watermain parts(F8340.400)	3,455.32

CARRIED

RESOLUTION #225 of 2023

ELECTION: Voting Machine and Election Operations Agreement

Motion made by Trustee Gardner
Seconded by Trustee Rajk

RESOLVED – That authorize Mayor Burling to enter agreement with Wyoming County Board of Elections – Voting Machine and Election Operations Agreement effective March 1, 2024 and to expire February 28, 2026.

CARRIED

RESOLUTION #226 of 2023

BUDGET TRANSFER:

Motion made by Trustee Schurr
Seconded by Trustee Schell

RESOLVED – That the following budget transfer be hereby approved:

FROM	TO	AMOUNT
A2680	A5110.100(Streets pyrl) Comp wage reimbursement	\$6,553.40

CARRIED

RESOLUTION #227 OF 2023

AUDIT AND PAY BILLS:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #14 in the amount of \$45,611.38, Water Abstract #14 in the amount of \$4,288.16, and Sewer Abstract #14 in the amount of \$9,169.23.

CARRIED

COMMUNITY AFFAIRS – Trustee Schurr brought up the accident that was at the intersection of Route 238 and 20A on December 17th. While this not a village issue, there have been several accidents at this intersection and he feels that something needs to be done there. Mayor Burling appreciated his concern and agreed to write a letter to the Town of Orangeville in support of the NYS DOT assessing the safety concerns of that intersection.

Moved and seconded to adjourn at 6:21 p.m

Lisa A. Allen, Clerk