

## REGULAR MEETING

December 4, 2023

Present: Mayor Burling, Trustees Gardner, Rajk, Schell, and Schurr, Chief Hoffmeister, Deputy Clerk Mann, and Superintendent Evans. Clerk Allen was excused.

Others Present: Matt Hare, Kayla Bennett, Lexi Bennett, Deanna Wilcox, Marcia Rease, and David Shreiner

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of November 20, 2023 were approved as submitted by email.

PARK- Matt Hare made a request to the board to consider adding a youth softball field at the village park. They would like to see the new field located near the pools. He feels there is a need for another field due to little league not always having a field available for their use. The program would fund the project through private funds/donations with no cost to taxpayers.

FIRE AND AMBULANCE -OTHER GOVERNMENTS - Received Village of Wyoming's Ambulance Protection Agreement.

WASTEWATER TREATMENT PLANT- Received M.W. Controls/CPL Certificate of Substantial Completion for WWTF project.

GRANTS- Received from Urban Vantage the preliminary Brownfield Opportunity Area Grant Award notification of \$130,000.00 for the next phase of development in and around the former Warsaw landfill.

CODE ENFORCEMENT- Received November's Report of Activity from the Wyoming County Zoning Department.

COMMUNITY AFFAIRS- Letter of support was sent to Pete Buttigieg – Secretary of Transportation for USDOTs 2023 Thriving Communities Regional Pilot Program/NYS DOT Participant Community.

POLICE DEPARTMENT- Chief Hoffmeister felt the Moonlight Magic went well overall for the community. He would like to hire former part-time officer Lukas Colopy to fill the full-time position that was left vacant with the resignation of Krysta Tomaszewski.

### RESOLUTION #217 of 2023

#### POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Schell  
Seconded by Trustee Schurr

RESOLVED – That upon recommendation from Chief of Police Hoffmeister, approve hiring of Lukas Colopy as a full-time officer effective December 22, 2023 to fill vacancy left by Krysta Tomaszewski's resignation.

CARRIED

FIRE DEPARTMENT- Chief Wilcox wishes to thank the Kingdom Hall of Jehovah's Witnesses for the donation of chairs to the fire hall. They are a great addition for meetings and other activities.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties, including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, collected bagged grass and leaves daily as scheduled, chipped brush 11/20 – 11/24 as scheduled, completed Bulk Leaf Collection on November 20<sup>th</sup>, disassembled leaf collection equipment, made repairs to street sweeper, replaced air dryer on truck #282, diagnosed and repaired sewer jetter, decorated monument, light poles and trees on Main and W. Buffalo Streets for the holiday season, jetted/cleaned sanitary sewer main on S. Main Street, finished installing snow removal equipment on trucks, tractors and pick-ups, plow, salt/sand village streets and parking lots as needed, remove snow piles from parking lots, replaced 3 ceiling fans, a thermostat and repaired a light at the fire hall at the request of the Fire Chief, and assisted with watermain repairs on Brad Street and W. Court Street. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, pick up trash, clean/Stock Legion Hall as needed for rental, clean/stock restrooms daily, clean Picnic Pavilion daily, collecting/mulching leaves daily, snow and ice removal as needed on park road, maintenance road and sidewalks, and replaced floor tiles in Legion Hall as needed. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, performed maintenance work on Water Distribution truck, continue required Lead/Copper Water Service Survey daily as scheduled. Currently averaging 25-26 surveys a day, input lead & copper survey information into our Diamond Maps system, Tuesday, November 21<sup>st</sup>: watermain break on Brad Street. Isolated with valves quickly, began repairs at 9am, completed repairs, flushed mains and restored water by 5pm, and Wednesday, November 22<sup>nd</sup>: 8:00pm: Watermain break on W. Court Street. Isolated break with valves, began excavating at 10:00pm. Completed repair, back-filled, flushed main and restored water by 5:00 am Thursday morning. WATER TREATMENT PLANT - Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from the creek feed, water intake screen is cleaned off as necessary, performed routine housekeeping, building maintenance, we are assisting James (Distribution) with scheduled Lead Line survey(Water Meter Inspection) as needed at customer homes, quotations for granular activated carbon change out received, requisition included, PVS-CDI Chemicals order for Chlorine and Fluoride received 11/29, and N.Y. P.E.S.H. inspection/citations will be received within 1-2 weeks' time: no fines will result. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, clean vacuum switch on pista grit, read electric and gas meters, remove snow, read and service industrial park lift station, service ww pumps and blower's weekly, set samplers, wash UV channel weekly, wash and grease bar screen, service pista grit grease & oil, and wash aeration tanks. WYCO dumped 12,000 gallons, 11/16- Cut valve shaft to correct length for the aeration tank, 11/21- Silvarole Trucking here to pick up 25.5 tons of sludge, 11/22- Put up reflector markings in yard, 11/25- Put oil in the south aeration

tank compressor, 11/27- Change inlet air filter for digester blowers 1 and 3, Sam Holmes here working on the standby generator, 11/28- Sam Holmes here again working on standby generator, order parts from Ryan Herman for standby generator, and 11/29- Unclog pista grit auger, order gas detector and gas tank from Dival Safety.

CLERK/TREASURER – There are no fire department memberships, building use applications, or fire inspections to report at this time.

**MEETINGS:**

Village Board Meeting – Mon 12/18 – 6:00 pm – Fire Hall

**RESOLUTION #218 OF 2023**

**BUDGET APPROPRIATIONS:**

Motion made by Trustee Schurr  
Seconded by Trustee Rajk

RESOLVED – That the following requested budget appropriation be hereby approved:

Streets/Water Dist./Water Treatment/Sewers- Confined space training  
(A5110.400, F8330.400, F8340.400, G8120.400) \$2,125.00

**CARRIED**

**RESOLUTION #219 of 2023**

**FIRE AND AMBULANCE PROTECTION: CONTRACTS:**

Motion made by Trustee Rajk  
Seconded by Trustee Schurr

RESOLVED – Authorize Mayor Burling to enter Ambulance Protection contract with Village of Wyoming for calendar years 2024, 2025 and 2026 with 3%, 4% and 5% yearly increases respectively.

**CARRIED**

**RESOLUTION #220 OF 2023**

**WASTEWATER TREATMENT PLANT – CAPITAL PROJECT:**

Motion made by Trustee Rajk  
Seconded by Trustee Schurr

RESOLVED – That hereby authorize Mayor Burling to accept and sign M.W. Controls Certificate of Substantial Completion for WWTF project.

CARRIED

RESOLUTION #221 OF 2023

AUDIT AND PAY BILLS:

Motion made by Trustee Schell  
Seconded by Trustee Schurr

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #13 in the amount of \$12,773.18, Water Abstract #13 in the amount of \$8,758.13, and Sewer Abstract #13 in the amount of \$3,770.21.

CARRIED

Moved and seconded to adjourn at 6:15 p.m

---

Lisa A. Allen, Clerk