

REGULAR MEETING
November 20, 2023

Present: Mayor Burling, Trustees Gardner, Rajk, Schell, and Schurr, Clerk Allen, Superintendent Evans, Chief Hoffmeister, and Deputy Clerk Mann.

Others Present: Fire Chief Deanna Wilcox and Michael Buda

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of November 6, 2023 were approved as submitted by email.

COMMUNITY AFFAIRS – Valerie Henrici of the Warsaw Chamber invited everyone to come downtown for Moonlight Magic on December 1st. There will be merchant sales, a chili contest, kid's activities, food trucks, banner retirement ceremony, etc.

WASTEWATER TREATMENT PLANT- The plant received a Certificate of Appreciation, presented by the NYS Department of Health and NYSDEC, for volunteering in the statewide Covid 19 public health as a participating member of the NYS Wastewater Surveillance Network.

LAW – Received retainer letter from village attorney DiMatteo and Roach.

WASTEWATER TREATMENT PLANT – Received Casella Residuals Management Agreement termination and temporary Casella Organics Event Residuals Management Agreement.

CODE ENFORCEMENT – Received October Property Maintenance and Zoning reports from Wyoming County Building and Zoning departments.

POLICE DEPARTMENT – Chief Hoffmeister shared that the department is preparing for Moonlight Magic that will be held on December 1st, Stuff the Cruiser event on November 25th, and Shop with a Cop on December 2nd. He also received a letter of resignation from full time officer Krysta Tomaszewski.

RESOLUTION #207 of 2023

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Gardner
Seconded by Trustee Schurr

RESOLVED – That resignation from full-time Police Officer Krysta Tomaszewski be hereby accepted effective November 12, 2023.

CARRIED

FIRE DEPARTMENT- Nothing to report at this time.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties, including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, collected bagged grass & leaves daily as scheduled, cleaned gutters at building #1, installed ADA pads at crosswalks on streets paved recently, gathered, cleaned and stored trash cans from Main Street & W. Buffalo Street, finished planting 12 bare root trees on various village streets, mulched and secured with stakes and wire, installed plow equipment on truck #286, and bulk leaf collection began Monday 11/13 - 11/17 as scheduled with all departments involved in this week-long task. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, pick up trash, stock/Clean Legion Hall as needed for rental, clean/Stock restrooms daily, clean Picnic Pavilion daily, mowing/trimming grass daily as needed, collecting/mulching leaves daily, blow off tennis courts daily, replaced hydraulic hose on snowplow, removed/stored playground equipment, replaced emergency lighting noted in NYSDOL inspection, and assist with Bulk Leaf Collection 11/13 - 11/17. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, continue required Lead/Copper Water Service Survey as scheduled, blow off/flush watermain on Saltvale Road as scheduled, input lead & copper survey information into our Diamond Maps system, turned off water at 177 S. Main Street, turned off water at 147 N. Maple for repairs, restored once repairs were completed, and assisted with Bulk Leaf Collection 11/13 - 11/17. WATER TREATMENT PLANT - Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from the creek feed, water intake screen is cleaned off as necessary, performed routine housekeeping and building maintenance, we are assisting James (Distribution) with scheduled Lead Line survey(Water Meter Inspection) as needed at customer homes, gathering quotes for replacing the top layer of Granular Activated Carbon (G.A.C.) from both Water Filters, currently waiting for quote from Calgon Carbon and decanted Back Lagoon Nov. 8th. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, mow lawn, clean vacuum switch on pista grit, read electric & gas meters, read and service industrial park lift station, service wastewater pumps in basement and blower's weekly, set samplers, wash UV channel weekly, wash and grease bar screen, service pista grit grease and oil, wash aeration tanks. 11/2- Install new auger into pista grit, not complete, 11/3- ALS here performing required mercury sampling , Burn Digester sludge, 11/6- Install overhead motor and drive shaft to new auger for the pista grit. Pista grit system back online after a week of repair, 11/7- Take down rented gantry crane used for pista grit auger removal & installation & put it on the trailer, 11/8- Return rented gantry crane back to Hanes Supply in Rochester, Kaman here working on automation and installing new desktop computer, 11/9- Nick/Streets Dept here to take tractor for Bulk Leaf Collection, new PH meter here and installed, 11/13- Submit DMR to DEC for month of October, work on generator cam shaft pulley installation, 11/14- Dave went to Operator class at Dansville Sewer Plant, find & install aeration tank valve handles, and 11/15- Decant #1 digester.

TREASURER – Proof of collateral for the month of October 2023 was submitted and ordered filed.

MEETINGS:

Village Board Meeting – Mon 12/4 – 6 pm at the Fire Hall

RESOLUTION #208 OF 2023

BUDGET APPROPRIATIONS:

Motion made by Trustee Rajk
Seconded by Trustee Schell

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets	55-gallon drum motor oil(A5110.400)	\$ 948.80
Water Dist	Samsung Galaxy Tablet(F8340.400)	1,141.01
Wastewater	Gas detector w/bottle(G8130.400)	1,118.80

CARRIED

RESOLUTION #209 OF 2023

The Village Board of the Village of Warsaw met at a regular Village Board Meeting at the Fire Hall located at 40 East Buffalo Street, Warsaw, New York on the 20th day of November 2023, commencing at 6:00 p.m. at which time and place the following members were:

<u>Present:</u> Mayor	Burling
Trustee	Gardner
Trustee	Rajk
Trustee	Schell
Trustee	Schurr

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, DiMatteo & Roach Attorneys at Law have served as Prosecutor for the Village of Warsaw for many years, specifically Attorney David M. DiMatteo and Attorney David M. Roach; and

WHEREAS, the Village Board of the Village of Warsaw has received notification that DiMatteo and Roach Attorneys at Law will no longer be providing Village Prosecutor services for the Village of Warsaw effective December 31, 2023; and

WHEREAS, Wyoming County District Attorney Donald O'Geen has had interest and discussion from the Law Office of Michael Manusia; and

WHEREAS, that upon recommendation the Village Board of the Village of Warsaw feels it to be in best interests of the Village of Warsaw to appoint Michael Manusia as Village Prosecutor; and

NOW ON MOTION OF Trustee Schurr, which has been duly seconded by Trustee Rajk, therefore, be it

RESOLVED, that the Village Board of the Village of Warsaw feels it to be in the best interests of the Village of Warsaw to appoint Michael Manusia of The Law Office of Michael Manusia, as Village Prosecutor for the Village of Warsaw effective January 1, 2024.

CARRIED

RESOLUTION #210 of 2023

JUSTICE COURT:

Motion made by Trustee Rajk
Seconded by Trustee Schurr

RESOLVED – That hereby appoint Carole Cunningham as per diem Keyboard Specialist at a pay rate of \$15.00/hour.

CARRIED

RESOLUTION #211 OF 2023

PLANNING BOARD - APPOINTMENT CONFIRMATION:

Motion made by Trustee Schell
Seconded by Trustee Schurr

RESOLVED - That the following appointment as made by Mayor Burling be hereby confirmed:

Christian Henrici – Term ending 3/31/25

CARRIED

RESOLUTION #212 OF 2023

LAW-DIMATTEO AND ROACH - RETAINER LETTER:

Motion made by Trustee Rajk
Seconded by Trustee Gardner

RESOLVED – That hereby authorize Mayor Burling to sign retainer letter for legal services to be provided by DiMatteo and Roach .

CARRIED

RESOLUTION #213 OF 2023

WASTEWATER TREATMENT PLANT – SLUDGE DISPOSAL:

Motion made by Trustee Schurr
Seconded by Trustee Gardner

RESOLVED – That hereby authorize Superintendent Evans to enter temporary agreement with Casella Organics for sludge removal services.

CARRIED

RESOLUTION #214 of 2023

BUDGET TRANSFERS:

Motion made by Trustee Gardner
Seconded by Trustee Rajk

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
G2680	G8130.400(WWTF contractual)Premium reimburse	\$25.00

CARRIED

RESOLUTION #215 OF 2023

POLICE DEPARTMENT – INTENT TO NEGOTIATE LEASE BUYOUT:

Motion made by Trustee Gardner
Seconded by Trustee Schell

RESOLVED – That hereby authorize Mayor Burling to negotiate a potential buyout of the current lease to own agreement for the police station property located at 42 W. Buffalo Street.

CARRIED

BUILDING CODE/ZONING ENFORCEMENT - Trustee Gardner addressed the issue of garbage/furniture being put out to the curb ahead of regularly scheduled pickup and suggested the use of a warning tag to advise residents how/when these items should be disposed of. There was much discussion with an option to explore in conjunction with the new property maintenance law that is currently in the review stages.

RESOLUTION #216 OF 2023

AUDIT AND PAY BILLS:

Motion made by Trustee Schell
Seconded by Trustee Rajk

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #12 in the amount of \$429,671.85, Water Abstract #12 in the amount of \$19,733.09, and Sewer Abstract #12 in the amount of \$33,186.51.

CARRIED

EXECUTIVE SESSION – 6:20 p.m. – Police matter

Adjourn Executive Session at 6:36 pm

Moved and seconded to adjourn at 6:36 p.m

Lisa A. Allen, Clerk