

REGULAR MEETING  
May 1, 2023

Present: Mayor Burling, Trustees Gardner, Rajk, and Schurr, Clerk Allen, Superintendent Evans, and Chief Hoffmeister. Trustee Schell was excused.

Others Present: Trisha Morris-Kopinski, Sally Smith, Deanna Wilcox, Brenda Kelly, and Marcia Rease.

Mayor Burling presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of April 17, 2023 were approved as submitted by email.

COMMUNITY AFFAIRS – Brenda Kelly, president of the Warsaw Chamber of Commerce, requested permission to close Genesee Street on July 14<sup>th</sup>-15<sup>th</sup> from the corner of Genesee and Route 19 to where the parking lots begin for Valley Fest. This year, the Chamber will be focusing more on Artisan Crafts and vendors. Trisha Morris-Kopinski, also representing the Chamber, asked permission to use the Fire Department parking lot for food trucks. She has reached out to Ted LaWall at the United Church for permission as a portion of the lot belongs to them. There is not outside power source there so the trucks would have to provide their own generators. Chief Wilcox asked that they keep the front row vacant in the event volunteers have to park to respond to calls.

RESOLUTION #92 of 2023

FIRE DEPARTMENT:

Motion made by Trustee Rajk  
Seconded by Trustee Schurr

RESOLVED – That the closing of the Fire Department portion of parking lot for the Valley Fest to be held on July 14<sup>th</sup>-15<sup>th</sup>, 2023 to accommodate food trucks be hereby approved.

CARRIED

RESOLUTION #93 of 2023

STREETS:

Motion made by Trustee Schurr  
Seconded by Trustee Gardner

RESOLVED – That the closing of Genesee Street from Route 19 to the beginning of parking lots for the Valley Fest to be held on July 14<sup>th</sup>-15<sup>th</sup>, 2023 be hereby approved.

CARRIED

PARK: LIGHT USE- Warsaw Youth Baseball and Softball request for use of park lights June 2<sup>nd</sup>, 9<sup>th</sup>, and 16<sup>th</sup>, and other occasions should the games run late.

POLICE DEPARTMENT – Due to increased traffic on 20A, officers have been issuing more tickets. Activity in park has picked up and there was an altercation between two kids on Main St. with no injuries reported.

FIRE DEPARTMENT – Chief Wilcox reports that the April 22<sup>nd</sup> Recruitment garnered a few new applicants to the department. Trustee Rajk congratulated the department on a job well done at Upstate Door. Chief Wilcox thanked him and acknowledged that the employees did a great job as well.

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, collected bagged grass & leaves daily as scheduled, chipped brush as scheduled, finished sweeping streets in village, service sweeper and sent it to Village of Perry, distributed benches and trash cans in the downtown area, mowed/trimmed at Commerce Way, Bldg.#1, Bldg. #2, Liberty Way, cleaned trench drain in front of Valley Computer, cleaned drainage ditches at Bldg. #2, serviced mower from Water Plant, preparing JD tractor, removing winter equipment, installing summer equipment, cleaned up fallen tree on Liberty Street, and replaced 2 hydraulic hoses on backhoe. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, pick up trash, stock/Clean Legion Hall as needed for rental, clean/Stock restrooms daily, clean Picnic Pavilion daily, mowing/trimming grass as needed, began refinishing floors in Legion Hall, stripped wax, neutralized and applied 2 coats of wax and 2 coats of sealer to large room and coat room, will complete other rooms next week, repaired sanitary sewer at maintenance bldg., and planted 2 maple trees near concession stand. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, continue required Lead/Copper Water Service Survey as time allows, repaired 12" watermain break on Curtis Road, repaired sanitary sewer at Maintenance Bldg. In Village Park, removed winter tires, install summer tires on water truck, and changed faucet at the pump house. WATER TREATMENT PLANT – Daily tests were performed and results recorded, generator ran successfully under load, we currently draw water from creek feed, water was drawn from the reservoir April 17<sup>th</sup> to 19<sup>th</sup>, water intake screen is cleaned off as necessary, performed routine housekeeping and building maintenance, performed maintenance on one of the chlorinator heads and cleaned inside its flow meter, Dakota observed on April 21<sup>st</sup> he had to help prime Pump #1 as its vacuum pump had ran for a couple of minutes; seal kit on order through USEMCO for plug valve, Nick dropped off Scag zero turn mower, routine maintenance performed as well as replaced throttle assembly and sharpened blade, mower was washed down and greased before pickup, water filters backwashed daily, and lagoon decanted and sampled April 20<sup>th</sup>, dropped off at DOH; tested for TSS and Alkalinity at Microbac Laboratories. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, mow lawn, clean vacuum switch on pista grit, drain drip traps, read electric and gas meters, read and service industrial park lift station, service wastewater pumps in basement, rotate gas compressors and blowers weekly, set samplers, wash UV channel weekly, wash and grease bar screen, service pista grit grease and oil, and wash aeration tanks. WYCO

dumped 16,000 gallons, Belt press for April – 41,275 gallons, 4/13- fix power wire to pista grit switch, spray weed killer around office and final clarifiers, 4/14- repair and weld mower deck for tractor, grease the fittings on the tractor, 4/17- Kaman here working on alarm system, plumber working on boiler and checking HVAC systems, 4/18 – swept entire lab and office rooms, ordered samples from ERA for PH, dissolved oxygen, and settleable solids tests, 4/19 – start installing first UV bank with bulbs, 4/20 – Upstate valve here to check new Rotorks, finish putting UV bulbs in first bank, service push mower, decant both digesters, 4/21- started to place drainage stones around office building exterior, 4/24 – install entire 2<sup>nd</sup> bank of UV bulbs, 4/25 – ordered Polymer tote from Cleanwaters, ordered part 360 bottles from ALS for sludge sampling, finished drainage stone landscaping around office building, 4/26 – Pump ORF, greased Kaeser blowers, submitted March DMR and Mercury DMR, and decant digester. GENERAL – Sewer main collapsed on N. Main Street near hospital. Working with contractors to get materials and equipment here to start making repair on May 4<sup>th</sup>.

RESOLUTION # 94 OF 2023

LEGION HALL USE:

Motion made by Trustee Rajk  
Seconded by Trustee Schurr

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Pavilion

Haylee Reynolds – 5/20/23 – Birthday party – private  
Joseph Carlson – 5/21/23 – Birthday party – private  
Myriah Brown-Hawk – 6/11/23 – Birthday party – private  
Karley Copeland – 7/16/23 – Graduation party - private

CARRIED

MEETINGS:

Fire Committee and Annual Inspection – Wed 5/31 -6:00 pm – Fire Hall

RESOLUTION #95 of 2023

GRANTS- TREES:

Motion made by Trustee Schurr  
Seconded by Trustee Rajk

RESOLVED – That hereby authorize Mayor Burling to sign grant application and all documents related to the Department of Environmental Round 16 Conservation Urban and Forestry Tree Planting and Management Plan Grant.

CARRIED

RESOLUTION #96 of 2023

SANITARY SEWERS – INFLOW AND INFILTRATION EPG:

Motion made by Trustee Gardner  
Seconded by Trustee Rajk

RESOLVED – That hereby authorize Mayor Burling to sign proposal for engineering services with Clark Patterson Lee related to I & I EPG Grant #120850.

CARRIED

RESOLUTION # 97 OF 2023

VILLAGE BOARD AND MAYOR – PUBLIC FORUM:

Motion made by Trustee Rajk  
Seconded by Trustee Schurr

RESOLVED – That Public Forum deadline to request to address the board be made to the Village Clerk no later than Noon Friday preceding the meeting/public hearing be hereby approved.

CARRIED

RESOLUTION #98 of 2023

ZONING BOARD OF APPEALS - APPOINTMENT CONFIRMATION:

Motion made by Trustee Schurr  
Seconded by Trustee Rajk

RESOLVED - That the following appointments as made by Mayor Burling be hereby confirmed:

Fred Humphrey – 2 years

CARRIED

RESOLUTION #99 OF 2023

PARK USE - LIGHTS:

Motion made by Trustee Schurr  
Seconded by Trustee Rajk

RESOLVED – That the Warsaw Youth Baseball and Softball program have use of lights on June 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and other occasions as needed for games in the 2023 season be hereby approved.

CARRIED

RESOLUTION #100 OF 2023

AUDIT AND PAY BILLS:

Motion made by Trustee Schurr  
Seconded by Trustee Rajk

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Burling be and hereby is authorized to sign General Abstract #23 in the amount of \$57,518.25, Water Abstract #23 in the amount of \$3,376.56, and Sewer Abstract #23 in the amount of \$23,755.59.

CARRIED

COMMUNITY AFFAIRS – Brenda Kelly added that the flower pots have been planted and will be ready to hang before Memorial Day and that the Hometown Heroes Banner program is full and a wait list has already been started for next year.

Moved and seconded to adjourn at 6:17 p.m.

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Lisa A. Allen, Clerk