

REGULAR MEETING

February 6, 2023

Present: Mayor Robinson, Trustees Appleton, Rajk and Schurr, Clerk Allen, Superintendent Evans and Chief Hoffmeister.

Others Present: Michelle Teichner, Brianne Blaszak, Robin Redding, Dan Zerbe, Jim Carter, Mark Pickard, Rich Saxton, Lynn Saxton, Suzanne Coogan, Dave Mager, Daniel Pierce, h.t. coogan, Philip Ulm Jr., and Brenda Kelly

Mayor Robinson presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of January 17, 2023 were approved as submitted by email.

COMMUNITY AFFAIRS – Brianne Blaszak of Endlessly Outdoors Company presented the board with a proposal to once again hold Shamrocks in the Valley 5k on March 18, 2023. While most 5k's are geared toward runners, this will be more family/friend oriented and encourages people to walk or run with family, friends and their dogs as a donation would come from the profits of the event along with any additional donations from participants would be made to a local 12-year-old Aria Laughlin who is battling Leukemia. EOC is collaborating with the Warsaw Chamber of Commerce to highlight local businesses. There were some requests for village police to assist with traffic control and to close Perry Ave. from 9:45 am to 12:30 pm. For more details and information, you can email Brianne at endlesslyoutdoorscompany@gmail.com.

RESOLUTION #13 of 2023

STREETS:

Motion made by Trustee Schurr
Seconded by Trustee Appleton

RESOLVED – That the closing of Perry Avenue from W. Buffalo St. to W. Court St. for the Shamrock in the Valley 5k to be held on March 18, 2023 from 9:45 am to 12:30 pm be hereby approved.

CARRIED

UTILITY BILLING – Michelle Teichner, Treasurer for the Warsaw Historical Society, made a request for cancellation of their water/sewer bill as their operational costs have increased and structural repair costs are above their fund-raising capability. Trustee Appleton commented that the board is not in the habit of funding utilities of an entity but asked if there were any fundraisers planned. They do have a couple of events planned for this summer so Trustee Appleton asked that she come back and request funding in support of those events.

CODE ENFORCEMENT – Philip Ulm Jr. addressed the board as to why he is not getting documents that he has foil requested as they should have been filed with the state. The documents he is referencing were filed electronically and there are no hard copies on file in the office. Mayor Robinson explained that we can't give him what we don't have. Although it was stated in the latest response to him that was extent of the documents related to the request, he asked for a letter stating so. The mayor advised that he could stop at the office and pick up a letter.

COMMUNITY AFFAIRS- Received request from Endlessly Outdoors Co. Brianne Blaszak to hold Shamrocks in the Valley 5k.

UTILITY BILLING – Received request from Warsaw Historical Society for cancellation of water/sewer bills.

LEGION HALL – Warsaw Chamber request use of Legion Hall on March 23, 2023 to host their annual dinner event.

POLICE DEPARTMENT – Received Division of Criminal Justice award letter for purchase of body cameras.

STREETS DEPARTMENT PERSONNEL – Received Jase Riggi letter of resignation.

NYCOM - Received annual membership dues statement.

POLICE DEPARTMENT – Chief Hoffmeister requested a DWI funds placement and recommended Krysta Tomaszewski to the vacant full-time police officer position effective February 13, 2023 that was left with James Yansick's resignation in November.

RESOLUTION #14 of 2023

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Appleton
Seconded by Trustee Schurr

RESOLVED – That upon recommendation from Chief of Police Hoffmeister, approve hiring Krysta Tomaszewski for full-time Police Officer effective February 13, 2023 to fill vacancy left by James Yansick.

CARRIED

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties including, commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, plow/salt/sand village streets, parking lots and alleyways as needed, plow/salt Town of Warsaw sidewalks as needed per agreement, load and haul snow from parking lots as needed, completed

work in Village Office, cold patched village streets, repaired STOP sign at Prospect and E. Buffalo Streets, cleaned trucks and equipment, and cleaned Building #1(Shop). VILLAGE PARK - Daily grounds maintenance, emptying trash cans, pick up trash, plowing snow, clearing/salting sidewalks as needed, stock/Clean Legion Hall and Picnic pavilion as needed for rental, clean/Stock restrooms daily, assist with project in Village Office, and assist with plowing/salting village streets as needed. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, continue required Lead/Copper Water Service Survey as time allows, read industrial meters for billing, and assist with snow & ice removal as needed. WATER TREATMENT PLANT – Daily tests were performed and results recorded, generator ran successfully under load, we currently draw water from creek feed, reservoir feed used from 1/13-1/15; 01/18- 1/21, water intake screen is cleaned off as necessary, perform routine housekeeping and building maintenance, starting interior painting and wall repair, received last two back-ordered chlorine gas cylinders from last month's order, January 17th the CO alarm alerted us to an issue with Water Plant boiler, Harding out of Perry was called (they originally installed) and they discovered cast iron sections were leaking steam etc. Harding ordered replacement parts, installed new cast iron sections and gas valve etc. Streets Dept. assisted us, thanks... it cooled off quite a bit at Water Plant while parts were ordered, delivered and repaired timely, all worked out well. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, and mow lawn, clean vacuum switch on pista grit, drain drip traps, read electric and gas meters, remove snow, read and service industrial park lift station, service wastewater pumps in basement, rotate gas compressors and blowers weekly, set samplers, wash UV channel weekly, pour sludge beds, remove dried sludge from beds, wash and grease bar screen, service pista grit grease and oil, and wash aeration tanks. WYCO dumped 16,000 gallons total, Belt Press January- 60,771 gallons, February 11,700 gallons, 1/12- BDP reps here for final day, 1/13- T. Bell here doing demo on the back room of the office, John Deere here to test the generator motor, Dave learned to operate loader with Nick, belt pressed 3,800 gallons of sludge, 1/17- Dave went to Apprentice class in Lima, T. Bell here to continue demo/fix piping, 1/18- Press 8,400 gallons of sludge, order a tote of polymer from Clean Waters, 1/20- Decant #1 digester, mount new towel dispenser in the press room, 1/24 - Fix barrel rack for polymer, 1/25- Decant #1 digester, received one barrel of polymer and hooked it up in the press room, 1/26 - Change bulb at Industrial Park lift station, pressed 11,100 gallons of sludge, 1/27- Submit December Net DMR to DEC, pressed 10,600 gallons of sludge, 1/30 - Electricians here working on two new pumps, found a leak in the piping of new pump, pressed 13,100 gallons of sludge, 1/31- Dickson here for two loads of sludge 13.8 and 16.25 tons, pressed 13,600 gallons of sludge, 2/1- Disassemble Generac generator frame in garage, and pressed 11,700 gallons of sludge.

RESOLUTION #15 of 2023

LEGION HALL USE:

Motion made by Trustee Appleton
Seconded by Trustee Rajk

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Warsaw Chamber –3/23/23 –Annual dinner event – waive fee – heat surcharge applies
Alysha Jones – 4/30/23 – Baby shower- private
Tina Kral – 7/22/23- Anniversary party- private w/alcohol
Park Use(Track)
Shamrock in the Valley 5k- 3/18/23

CARRIED

Meetings:

Police Committee – Tue 2/21 – 6:45 pm – Fire Hall

Village Board Meeting – Tue 2/21 – 7:30 pm – Fire Hall

Budget Committee – Wed – 2/22 – 5:30 pm – Village Office

Fire Committee – Mon 02/27– 6:00 pm – Fire Hall

RESOLUTION #16 of 2023

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton

Seconded by Trustee Schurr

RESOLVED – That the following requested budget appropriations be hereby approved:

Streets- 18-volt cordless grease gun(A5110.400)	\$ 299.84
Street Lighting-36 boxes 100 CT LED mini lights(A5182.400)	1,008.00
Street Cleaning-Sweeper repair parts(A8170.400)	2,377.11
Water Plant- Generator block heater assembly(F8330.400)	425.85
Wastewater Plant – 55-gallon drum Polymer(G8130.400)	1,383.00
Wastewater Plant – 2,290 lb. tote Polymer(G8130.400)	6,408.00

CARRIED

RESOLUTION #17 of 2023

ZONING BOARD OF APPEALS - APPOINTMENT CONFIRMATION:

Motion made by Trustee Appleton

Seconded by Trustee Rajk

RESOLVED - That the following appointments as made by Mayor Robinson be hereby confirmed:

John Gillen – 4 years

CARRIED

RESOLUTION #18 OF 2023

Adopted: February 6, 2023

WHEREAS, the Village Board of the Village of Warsaw met at a regularly scheduled meeting at the Fire Hall located at 40 East Buffalo Street, Warsaw, New York on February 6, 2023, commencing at 7:30 p.m., at which time and place the following members were:

Present:	Mayor	Robinson
	Trustee	Appleton
	Trustee	Rajk
	Trustee	Schurr
Vacant:	Trustee	

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board of the Village of Warsaw is considering financing the purchase of a 2023 Ford Police Interceptor Utility All Wheel Drive through a Bond Anticipation Note (BAN No. 2 of 2023) for \$55,000.00 with a term of 3 years; and

WHEREAS, the Village Board of the Village of Warsaw seeks to retain the services of Village Attorney David DiMatteo to request bid proposals for BAN No. 2 of 2023 from Five Star Bank, the Bank of Castile, Steuben Trust Company, M & T Bank, and Greene County Commercial Bank; and

WHEREAS, the note date of the \$55,000.00 BAN No. 2 of 2023 shall be 24th day of February, 2023,

NOW ON MOTION OF Trustee Appleton which has been duly seconded by Trustee Schurr, now therefore be it

RESOLVED, that the Village Board of the Village of Warsaw hereby authorizes the issuance of a bond anticipation note to finance the purchase of a 2023 Ford Police Interceptor Utility All Wheel Drive, known as Bond Anticipation Note No. 2 of 2023 for \$55,000.00 dated the 24th day of February, 2023, for a term of 3 years; and be it further

RESOLVED, that the Village Board of the Village of Warsaw will retain the services of Village Attorney David DiMatteo to request bid proposals for BAN No. 2 of 2023 from Five Star Bank, the Bank of Castile, Steuben Trust Company, M & T Bank, and Greene County Commercial Bank.

CARRIED

RESOLUTION #19 of 2023

TAXATION-ASSESSMENT /TAX ROLLS:

Motion made by Trustee Appleton
Seconded by Trustee Rajk

RESOLVED – That Wyoming County Real Property Tax Service is hereby authorized to produce tax roll and bills for the Village of Warsaw at a fee of \$1.10 per parcel for the tax year 2023-24.

CARRIED

RESOLUTION #20 OF 2023

WASTEWATER TREATMENT PLANT: CAPITAL PROJECT:

Motion made by Trustee Appleton
Seconded by Trustee Rajk

RESOLVED – That Hodgson Russ LLP is hereby reaffirmed as Bond Counsel pursuant to the terms set forth in the engagement letter as presented.

CARRIED

RESOLUTION #21 of 2023

INSPECTORS OF ELECTION APPOINTMENT:

Motion made by Trustee Rajk
Seconded by Trustee Schurr

RESOLVED – That the Village Board hereby appoints the following as Inspectors of Election for the 2023 Village Election which will be held on Tuesday, March 21, 2023 from 12:00 noon to 9:00 p.m. with compensation to be \$135.00 each: Caroline Appleby, Margaret Zeches, Kim Humphrey and Crystal Tatarka to act as Chairperson.

CARRIED

RESOLUTION #22 of 2023

STREETS DEPARTMENT PERSONNEL:

Motion made by Trustee Appleton
Seconded by Trustee Rajk

RESOLVED - That letter of resignation from MEO Jase Riggi effective February 3, 2023 be hereby accepted.

CARRIED

RESOLUTION #23 of 2023

WHEREAS, the Village Board of the Village of Warsaw met at a regular board meeting at the Village Fire Hall of the Village of Warsaw located at 40 East Buffalo Street, Warsaw, New York, 14569, on the 6th day of February, 2023, commencing at 7:30 pm. at which time and place the following members were:

Present: Mayor Robinson

	Trustee	Appleton
	Trustee	Rajk
	Trustee	Schurr
Vacant:	Trustee	_____

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Chapter 97 of the Laws of 2011 – “The Property Tax Cap” add a new section 3-c to the General Municipal Law that provides that the amount of real property taxes that may be levied by or on behalf of any local government shall not exceed two percent (2%); and

WHEREAS, in order to adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, only if the Village Board first enacts, by a vote of sixty percent (60%) of the total voting power, a local law to override such limit for such coming fiscal year only; and

WHEREAS, the Village Board of the Village of Warsaw finds it in the best interest of the Village to hold a public hearing to consider the adoption of said local law.

NOW ON MOTION OF Trustee Appleton which has been duly seconded by Trustee Schurr, be it

RESOLVED, by the Village Board of the Village of Warsaw will hold a public hearing on the proposed adoption of said local law on the 21st day of February 2023 at 8:00 pm, at which time all interested parties and citizens for or against the proposed law will be heard.

CARRIED

RESOLUTION #24 of 2023

BUDGET TRANSFERS:

Motion made by Trustee Appleton
Seconded by Trustee Schurr

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A2025	A7310.400(Yth program) Summer rec start up	\$ 20.00
A2680	A1420.400(Hartford partial reimbursement)	8,514.00
A2680	A3120.100(SRO Reimbursement)12/21-6/22	22,287.00
A2680	A3120.100(SRO Reimbursement)	23,541.38
A2680	A3120.100(Wyoming SRO Reimbursement)9-12/22	9,954.75
A2680	A3120.100(STOP DWI patrol hours)	1,725.84
A2680	A3120.400(STOP DWI equipment)	360.00
A3089	A3120.100(Police & Traffic Safety Grant)	889.79
A3089	A3120.100(Police & Traffic Safety Grant)	2,648.87
A3089	A3410.400(FEMA Assistance to Firefighter’s Grant)	64,280.95
A599(Fund balance)	A3410.400(Village match AFG grant)	3,500.00

A7140.100(Park pyrl)	A7310.100(Yth program pyrl)	4,050.00
A7180.100(Pool pyrl)	A7310.100(Yth program pryl)	1,500.00
A7180.400(Pool cont.)	A7310.100(Yth program pryl)	3,385.00
F2144M	F8340.400(Reimburse water distribution/meter)	256.70

CARRIED

TREES – Jim Carter presented the board with the idea of making Warsaw green by means of copying a program currently in place in the Village of Perry. He turned it over to Dan Zerbe and Robin Redding of the Village of Perry’s Tree Board who shared a slideshow and explained what a tree board does, how it works, and how to maybe set one up for Warsaw. There was much discussion about the process, sizes and species, community participation, responsibilities, etc. The board very much appreciated those that took the time to come and speak about this important topic. Mayor Robinson has already been communicating with the village attorney as it will require a local law to create a Tree Board.

RESOLUTION #25 OF 2023

AUDIT AND PAY BILLS:

Motion made by Trustee Schurr
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #17 in the amount of \$50,607.05, Water Abstract #17 in the amount of \$18,930.33, and Sewer Abstract #17 in the amount of \$46,493.68.

CARRIED

Moved and seconded to adjourn at 8:42 p.m.

Lisa A. Allen, Clerk