

REGULAR MEETING
November 7, 2022

Present: Deputy Mayor Appleton, Trustees LaWall, Rajk and Schurr, Clerk Allen, Superintendent Evans and Chief Hoffmeister. Mayor Robinson was excused.

Others Present: James Ferrin, Deanna Wilcox, Lindsey Rissinger

Deputy Mayor Appleton presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of October 17, 2022 were approved as submitted by email.

COMMUNITY AFFAIRS – Kiwanis Club President Lindsey Rissinger let the board know that they would like to bring Wine in the Valley back to downtown in 2023. It would be in line with years passed but would not include the brews portion. Kiwanis will also be celebrating its 100th year Anniversary and would like to do a kid's day celebration in the park sometime in August. The board looks forward to these events and asked that Kiwanis keep the board, Chief Hoffmeister, and Superintendent Evans informed throughout the planning process.

LEGION HALL – Received request from Oatka Valley Girl Scouts for use of hall on December 3, 2022.

VILLAGE EMPLOYEES & BENEFITS – Received yearly renewal contract and invoice from ESI Employee Assistance Program.

POLICE DEPARTMENT – Chief Hoffmeister reports that Halloween went well and the Trunk or Treat event had a fabulous turnout. He also advised the board that he received a letter of resignation from full time officer James Yansick who has taken a position with the Arcade Police Department.

RESOLUTION #169 of 2022

POLICE DEPARTMENT PERSONNEL:

Motion made by Trustee Rajk
Seconded by Trustee Schurr

RESOLVED – That resignation from Full-time Police Officer James Yansick be hereby accepted effective November 1, 2022.

CARRIED

FIRE DEPARTMENT – Chief Ferrin reported that the turkey raffle had a huge turnout and went extremely well. The cascade system is installed and still waiting to hear on AFG grant monies. Trunk or treat was excellent and Deputy Mayor Appleton thank you and KUDOS to all who participated!

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, empty trash cans on Main St and W. Buffalo Street as needed, collected bagged grass & leaves as scheduled, chipped brush as scheduled, check drainage ditches/remove debris as needed, installed solar lighting in salt storage shed, installed electric supply to new air compressor and associated equipment at fire hall, remove hanging baskets/large planters from Main and W. Buffalo Streets and place in storage building, remove benches from Main and W. Buffalo streets and place in storage, continue preparing plow trucks and install new wing on Truck #282, replaced starter on sewer jetter and serviced, prepared trucks and equipment for bulk leaf collection, paved shims on South Ave., Park St., Wyoming St., and Empire St. with assistance from Town of Warsaw Highway Department, cleaned weirs, drainage ditches, fallen trees from headwaters and seed and mulch entire area. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, mowing and trimming, stock/clean Legion Hall and picnic pavilion as needed for rental, clean/stock restrooms daily, mulching leaves daily, clean tennis courts as needed, clean shaving cream from tennis and basketball courts, began preparing winter snow removal equipment, cleaned gutters on Legion Hall, and removed tennis nets for winter. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, repaired curb box on Jefferson St., witness water service work on Brooklyn St., replaced outside reader at a residence in S. Warsaw, replaced leaking hydrant at wastewater plant, assisted with paving/shimming village streets and preparing bulk leaf collection equipment and continue required Lead/Copper Water Service Survey. WATER TREATMENT PLANT - Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from Creek feed, water hasn't been pumped from Reservoir since 10/13, water intake screen is cleaned off as necessary, perform routine housekeeping, and building maintenance, scrapped, sanded, primed, and painted lower double doors and chlorine room entrance door, completed seeding, and Streets Dept. applied wood chips per D.E.C. Permit on water intake area grounds. Streets personnel also completely cleaned debris from adjacent drainage ditch with mini excavator, sampled and decanted front lagoon on 10/20, and sent out a (1) liter sample of our G.A.C. filter material to be tested for its remaining life/ usefulness. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, mow lawn, clean vacuum switch on pista grit, drain drip traps, read electric & gas meters, remove snow, read & service industrial park lift station, service ww pumps in basement, rotate gas compressors and blower's weekly, set samplers, wash UV channel weekly, pour sludge beds, remove dried sludge from beds, wash & grease bar screen, service pista grit grease& oil, wash aeration tanks, WYCO dumped 48,000 gallons, 10/14- Pour 6000 gal. of sludge on bed #5, 10/18- NYSEG here to switch power over to new meter, 10/19- Upstate valve here to try and fix Rotorq valves, rainstorm 7pm (shut recirc) & 11:30pm (check plant), 10/20- NYSEG here to perform inspection, 10/21- Cleaned Bed #3, 10/24- Replaced light on pole near Orf with the lift, tightened Bar Screen chain making loud noise, Tom & James here digging up hydrant near primary clarifiers, 10/25- Casella here to remove one load of sludge, finished work on hydrant near primary clarifiers, 10/26- Changed South Blower motor oil and replaced belt, 10/28- Luke Dickson called 14.81 tons of sludge picked up, Jase took tractor for leaf removal, 11/1- Driveway started to be paved, 11/2- Completed Sexual Harassment and Workplace Violence training class, and 11/3- Pour 5000 gal. of sludge on bed #3. GENERAL INFORMATION – In

appropriations, you will see that I have requested the purchase of a new backhoe on state purchasing contract following our regular equipment cycle purchase schedule. This will require a two-year BAN to purchase.

RESOLUTION #170 of 2022

FIRE DEPARTMENT MEMBERSHIP:

Motion made by Trustee LaWall
Seconded by Trustee Rajk

RESOLVED – That the following membership to the Warsaw Fire Department be hereby approved:

Jaden Pawlowski - Active

CARRIED

RESOLUTION #171 of 2022

LEGION HALL USE:

Motion made by Trustee LaWall
Seconded by Trustee Schurr

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Oatka Valley Girl Scouts – 12/3/22 – Scout event - private – waive fee- heat surcharge applies
Dave & Jeanne Schwenkbeck – 8/5/23 – Reception – private w/alcohol
Jessica Howard – 10/20-22/23 – Wedding – private w/alcohol

CARRIED

MEETINGS:

Police Committee – Mon 11/21 – 6:45 pm – Fire Hall
Fire Committee – Mon 11/28 -6 pm – Fire Hall

RESOLUTION #172 OF 2022

BUDGET APPROPRIATIONS:

Motion made by Trustee LaWall
Seconded by Trustee Rajk

RESOLVED – That the following requested budget appropriation be hereby approved:

STREETS	2023 Case Backhoe(Two-year BAN)	\$122,106.00
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CARRIED

RESOLUTION #173 of 2022

VILLAGE ELECTION:

Motion made by Trustee LaWall
Seconded by Trustee Schurr

WHEREAS the next general Village Election for Officers will be held on Tuesday, March 21, 2023,

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees designate the following offices are vacant at the end of the current official year to be filled at the Village Election to be held on Tuesday, March 21, 2023 for the following terms:

Mayor – 4 years
Trustee – 4 years
Trustee – 4 years

CARRIED

RESOLUTION #174 of 2022

VILLAGE ELECTION:

Motion made by Trustee LaWall
Seconded by Trustee Rajk

RESOLVED – That there shall be one polling place and voting for the forthcoming Village Election which will be held on Tuesday, March 21, 2023 and will be conducted at the Fire Hall on East Buffalo Street from 12:00 noon until 9:00 p.m.

CARRIED

RESOLUTION #175 of 2022

VILLAGE EMPLOYEES AND BENEFITS: EAP Contract Renewal

Motion made by Trustee Rajk
Seconded by Trustee Schurr

RESOLVED – That annual contract renewal from ESI Group for the Employee Assistance Program for the entire village staff for the period of December 1, 2022 through November 30, 2023 be hereby approved.

CARRIED

PARKING – Superintendent Evans recently requested the board’s review of a proposal for design engineering services for the west municipal lot. Once approved, the village can start seeking funding opportunities.

RESOLUTION #176 of 2022

PARKING:

Motion made by Trustee LaWall
Seconded by Trustee Schurr

RESOLVED – That authorize Mayor Robinson to sign proposal for Design Engineering Services with Clark Patterson Lee for the West Municipal lot be hereby approved.

CARRIED

FIRE DEPARTMENT: AMBULANCE BILLING – Deanna Wilcox advised the board that beginning mid-November, under the new EMS Recovery Law, Monroe Ambulance will backdate billing to July 8th for Medicare patient calls. While there is still no contract in place with Monroe for fees that will be charged (this contract was just received and needs to be reviewed and discussed), she asked if the village could temporarily fund an EMS Recovery account to cover EMS billings until the all of the documents for billing had been completed and filed. After discussion, this was tabled until the November 21st meeting.

RESOLUTION #177 OF 2022

AUDIT AND PAY BILLS:

Motion made by Trustee LaWall
Seconded by Trustee Rajk

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #11 in the amount of \$32,498.35, Water Abstract #11 in the amount of \$16,116.84, and Sewer Abstract #11 in the amount of \$65,521.97.

CARRIED

Moved and seconded to adjourn at 8:13 p.m

Lisa A. Allen, Clerk