

REGULAR MEETING

October 17, 2022

Present: Mayor Robinson, Trustees Appleton, LaWall, Rajk and Schurr, Clerk Allen, Superintendent Evans and Chief Hoffmeister.

Others Present: James Ferrin, Deanna Wilcox, Cindy Amrhein, and Sally Smith

Mayor Robinson presided

Meeting was open with a salute to the flag.

The minutes from previous meeting of October 3, 2022 were approved as submitted by email.

PARK – Wyoming County Historian Cindy Amrhein thanked the board and Superintendent Evans for everything that was done to facilitate having a roadside marker recognizing the Women's Suffrage movement. The markers were done in partnership with the William g Pomeroy Foundation and the marker for Ella Hawley Crosssett placed at the park entrance is one of three being placed throughout the county. The dedication and unveiling will take place on Friday, October 21st at 2 pm. Mayor Robinson thanked Cindy and others involved for all their hard work in securing the markers to recognize these women.

STREETS DEPARTMENT PERSONNEL – Received letter of resignation from long time employee Robert Neeley.

TRAINING – Received NY Rural Water Apprentice Training Program registration agreement.

FIRE DEPARTMENT- Received NYS Emergency Services Revolving Loan Funds fully executed agreement.

COMMUNITY AFFAIRS – Received thank you letter from Lynn Saxton for support of the Climate Action Counsel.

POLICE DEPARTMENT – Chief Hoffmeister shared that the Fall Festival held in the park on October 15th went well. Halloween ad has been placed in the pennysaver.

FIRE DEPARTMENT – Chief Ferrin said that Fire Prevention week was a huge success thanks to Deanna and crew. Yummies fire department scoop was a beautiful day with a great turnout. Cascade system is in the works with funding from the 2021 FEMA grant. First responder's 1st annual Trunk or Treat event will be held on October 30th from 5-7 pm at the village park. With recent changes to law and Monroe Ambulance being able to bill rescue squads across the county for some services, Squad Captain Deanna Wilcox spoke about the committee meetings that have been had and research done to seek proposals from ambulance billing companies that were the best fit and most cost effective for the village. The first step in the process is to approve an agreement with the billing company to start the application process as it can take some time to get all of the materials in order.

RESOLUTION # 163 OF 2022

FIRE DEPARTMENT – AMBULANCE BILLING:

Motion made by Trustee Appleton
Seconded by Trustee LaWall

RESOLVED – That authorize mayor to sign Billing Service Agreement and HIPAA Business Associate Agreement with Professional Ambulance Billing LLC for a contract period of two years be hereby approved pending review by village attorney.

CARRIED

PUBLIC WORKS PROGRESS REPORT - STREETS - Daily property & grounds maintenance of all village owned properties including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Duschen's Pond, Water Storage Tank, Central Garage, Bldg. #2 and Liberty Way, empty trash cans on Main St and W. Buffalo Street as needed, collected bagged grass & leaves as scheduled, check drainage ditches/remove debris as needed, finished ash tree removals/ground stumps, finished trim work on new roof at bldg. #1, repaired door hinges on pick-up, clean roof at fire hall, and jet sanitary sewer on Perry Ave, Clinton Street & N. Main Street between Gordon Terrace & Culver Ave. VILLAGE PARK - Daily grounds maintenance, emptying trash cans, mowing and trimming, stock/clean Legion Hall and picnic pavilion as needed for rental, clean/stock restrooms daily, clean tennis courts as needed, continue making repairs to field lighting, serviced park truck, turned on heat to all buildings and confirmed all operating correctly, replaced thermostat lock box in Legion Hall, and replaced outside spigot shut off valve in Legion Hall. WATER DISTRIBUTION - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, read meters in books EFGH for billing, read Town of Warsaw meters as required, repaired curb box on Dutton Road, shut off water service on Dutton Road while plumber made repairs, installed new water meter at Land Pro building in S. Warsaw, continue required Lead/Copper Water Service Survey, and assisted with tree removals/trimming. WATER TREATMENT PLANT - Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from Reservoir feed, water was drawn from reservoir September 2rd-5th, water intake screen is cleaned off as necessary, perform routine grounds keeping; mow and trim lawn, housekeeping, and building maintenance, intake basin dredged, started on September 4th and completed on 5th, silt fence installed adjacent spoils pit pad, and minor power-outage experienced Monday 10/10, no issues to report here. WASTEWATER TREATMENT PLANT - Wash primary and secondary clarifiers, wash rotating arms on bio towers, and mow lawn, clean vacuum switch on pista grit, drain drip traps, read electric & gas meters, remove snow, read & service industrial park lift station, service ww pumps in basement, rotate gas compressors & blower's weekly, set samplers, wash UV channel weekly, pour sludge beds, remove dried sludge from beds, wash and grease bar screen, service pista grit grease and oil, wash aeration tanks, and WYCO dumped 12,000 gallons. 9/29- Finish cleaning bed #5, 10/1- Power Outage 12pm check plant, 10/3- Trojan UV Rep. here to check UV system & explain how to troubleshoot, 10/5- Buy new heater for industrial park lift station, change belt & capacitor on the Influent building garage door, change the belt on tractor mower deck, 10/10- Power Outage 10:30am check plant, 10/11-

Submitted Net DMR for month of September, and 10/12- Rotorq here to set up new sludge valves and new recirc valve. GENERAL INFORMATION – Discussion on budget for new trees especially since the ash bore hit the ash trees hard here in the village. Were able to keep costs down for removals as most of the work was able to be done in house. Will have to look at ways to secure funds for replanting at some point.

STREETS – Superintendent Evans requested approval to start the process of purchasing a new backhoe. The board was in agreement and the superintendent will contact village attorney to start that process.

STREETS DEPARTMENT PERSONNEL – The village is still accepting applications for the Maintenance Supervisor and MEO positions and will run the ad in the pennysaver.

RESOLUTION #164 of 2022

LEGION HALL USE:

Motion made by Trustee Appleton
Seconded by Trustee LaWall

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Michelle Hulme – 6/17/23 – Bridal Shower – private w/alcohol

CARRIED

TREASURER – Proof of collateral for the month of September 2022 was submitted and ordered filed.

MEETINGS:

Fire Committee – Mon 10/24 -6 pm – Fire Hall

Police Committee – Mon 11/21 – 6:45 pm – Fire Hall

TRAINING – NY Rural Water Association is offering a program that will help train a current employee in need of certification. This program will help expedite the process and it may also offer some incentive for the village to participate.

RESOLUTION #165 OF 2022

TRAINING – NY RURAL WATER APPRENTICESHIP PROGRAM:

Motion made by Trustee LaWall
Seconded by Trustee Appleton

RESOLVED – That authorize mayor to sign Apprentice Training Program Registration Agreement with NY Rural Water Association for WWTF employee David Greig III to attend be hereby approved.

CARRIED

RESOLUTION #166 OF 2022

BUDGET TRANSFERS:

Motion made by Trustee Appleton
Seconded by Trustee LaWall

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A2680(Restitution pymt)	A7140.400(Park contractual)	\$500.00

CARRIED

STREETS DEPARTMENT PERSONNEL – Robert Neeley has spent the last 30 years working for the village and has been a dependable employee and has performed exemplary in all aspects of the job. We are sorry to see him leave but thank him for his many years of service and wish him well in his retirement.

RESOLUTION #167 of 2022

STREETS DEPARTMENT PERSONNEL – Resignation

Motion made by Trustee Appleton
Seconded by Trustee Rajk

RESOLVED – That letter of resignation due to retirement of Robert Neeley effective October 28, 2022 be hereby accepted.

CARRIED

RESOLUTION #168 OF 2022

AUDIT AND PAY BILLS:

Motion made by Trustee Schurr
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #10 in the amount of \$16,087.58, Water Abstract #10 in the amount of \$3,220.79, and Sewer Abstract #10 in the amount of \$10,581.46.

CARRIED

Moved and seconded to adjourn at 8:11 p.m

Lisa A. Allen, Clerk

