

## REGULAR MEETING

February 7, 2022

PRESENT: Mayor Robinson, Trustees Appleton, Gardner, LaWall and Wagner, Chief Hoffmeister, Clerk Allen and Superintendent Evans.

Others Present: James Ferrin, Sally Smith, and Brianne Blaszak

Mayor Robinson presided.

Meeting was open with a salute to the flag.

The minutes from previous meeting of January 18, 2022 were approved as submitted by email.

COMMUNITY AFFAIRS – Brianne Blaszak of Endlessly Outdoors Company presented the board with a proposal to hold Shamrocks in the Valley 5k on March 12, 2022. While most 5k's are geared toward runners, this will be more family/friend oriented and encourages people to walk or run with family, friends and their dogs as a donation would come from the profits of the event along with any additional donations from participants would be made to the Wyoming County Animal control(Warsaw) and Wyoming County SPCA(Attica). EOC is collaborating with the Warsaw Chamber of Commerce to highlight local businesses. There were some requests for village police to assist with traffic control, village park road to be plowed/salted(if needed) and to close Perry Ave. for the hour of the race. For more details and information, you can email Brianne at [endlesslyoutdoorscompany@gmail.com](mailto:endlesslyoutdoorscompany@gmail.com).

### RESOLUTION #14 of 2022

#### STREETS:

Motion made by Trustee Appleton  
Seconded by Trustee Wagner

RESOLVED – That the closing of Perry Avenue from W. Buffalo St. to W. Court St. for the Shamrock in the Valley 5k to be held on March 12, 2022 from 11:00 am to 12:00 pm be hereby approved.

### CARRIED

COMMUNITY AFFAIRS – Received request from Brianne Blaszak of Endlessly Outdoors Company to hold 5k here in the village on March 12, 2022.

INSURANCE – Received Annual Membership Dues Statement from NYCOM.

COMMUNITY AFFAIRS – Received request from Wyoming County Planning and Development to share their survey request to see where we are lacking access to broadband services. The email and QR code are on the village Facebook page as well as the website. Please take the time to complete the survey as the response is huge in helping to improve and expand broadband services here in the county.

GARBAGE & REFUSE – Received notification from Wyoming County Planning and Development that Wyoming County refuse collection will be going to a cart based curbside collection program sometime in April. Every address will receive the standard 96-gallon refuse and recycling cart set unless they call the Planning department and opt for the smaller 64-gallon cart set by February 14<sup>th</sup>.

POLICE DEPARTMENT – Chief Hoffmeister requested an executive session to follow regular meeting to discuss police personnel.

FIRE DEPARTMENT – Chief Ferrin reported a busy January with a total of 105 calls. The department is planning on having the 4<sup>th</sup> of July carnival July 2<sup>nd</sup>- 4<sup>th</sup>. Ham raffle will be in person at the fire hall on April 8, 2022 at 6:30 pm.

PUBLIC WORKS PROGRESS REPORT - **STREETS** - Daily property & grounds maintenance of all village owned properties, including, Commerce Way, Wyoming St Vault, Summit Ave Pump House, Dueschen's Pond Water Storage Tank, Central Garage, Bldg. #2, plow and/or Sand & Salt village streets and parking lots as needed, load & haul snow from village parking lots, fire hall, alleyways, bridges and street corners, plow snow at WTP & WWTP as needed, plow/salt village sidewalks as needed and Town of Warsaw's sidewalks per agreement, clean snow from around fire hydrants, continue working on Interview Room at PD Office as time & manpower allows, remove ice build-up on N. Maple St, repaired street lights on W. Buffalo St, removed Christmas decorations and placed in storage, cold patched village streets and watermain repair trenches, repair wing light and replaced curb guide on plow truck #286, made repairs to snowblower on JD tractor, serviced PD 2018 Explorer & Water Distribution Truck, and assisted with several watermain repairs. **VILLAGE PARK** - Daily grounds maintenance, plowing sand/salting, emptying trash cans & check all buildings for cold weather issues daily, stock/clean Legion Hall as needed, clean stock restrooms as needed, continue drywall repairs in Auxiliary Room at Legion Hall, finished touching up paint on walls at Legion Hall, begin prepping floor in bath house for epoxy coating, and assisted Streets dept with hauling snow. **WATER DISTRIBUTION** - Daily distribution checks as required, daily stake outs as requested, daily samples of North Water Dist. as required, finals read as requested, coordinating with RG&E's contractor replacing gas main in West Parking Lot, repaired 4" watermain at Summit Ave & W. Buffalo Street, repaired 4" watermain on Purdy Ave, repaired 4" watermain main on Linwood Ave, repaired 4" watermain on N. Maple Extension, supervised 8" fire service repair performed by contractor for Fairview Box Factory, working on fire hydrant guard valve on Old Buffalo Road, installed new meter at 4849 W. Buffalo St, excavate to shut curb stop at 146 W. Buffalo St, assisted with snow plowing and snow removal, and assisted with removing Christmas decorations. **WATER TREATMENT PLANT** - Daily tests were performed, and results recorded, generator ran successfully, under load, we currently draw water from Creek feed, water intake screen is cleaned off as necessary, performing routine

housekeeping and maintenance, decanted and sampled from back lagoon on January 19<sup>th</sup>, Honeywell Chart Recorder that monitors Free Chlorine Residual wore out and stopped functioning. We switched recorder from monitoring raw water into its place. New recorder was ordered next day and installed on January 27<sup>th</sup>. We have switched suppliers for chlorine gas and fluoride. Amrex dropped the ball and informed us eight days after our order that they couldn't meet it due to lack of supply and inability to find any. Switched to former supplier CDI out of Buffalo. Delivery is expected the week of the 21<sup>st</sup> and existing stock will get us through to delivery. WASTE WATER TREATMENT PLANT - Rinsing, hosing, draining tanks, checking sludge blanket, reading lift stations/generator, test CO2, PH, DO, Alkalinity and Acidity ratio test, reading digester temperature as needed, draining drip traps, greasing, testing and sampling as required, clean arms on bio-towers, cleaning electrode on Pista-Grit, WYCO dumped 8,000 gallons, power blink on 1/14 damaged refrigerator and microwave, submit December Net DMR and mercury report and non-compliance, tighten link seals in pump room as they were leaking, Key Power here for semi-annual generator maintenance, our influent water line froze, put heater on it and running again, our effluent sampler continues to freeze due to extreme low temps, new generator delivered, replace broken belt on north blower, and tried to pour a drying bed and discovered a frozen sludge line.

STREETS – The board thanked the DPW for all their work on keeping the streets clear during the last of two very heavy snow events.

RESOLUTION #15 of 2022

LEGION HALL USE:

Motion made by Trustee Appleton  
Seconded by Trustee Gardner

RESOLVED – That the following requested use of the Legion Hall be hereby approved under conditions of Covid-19 rules and regulations:

Kathy Thomson – 8/7/22 – Bridal shower – private

CARRIED

MEETINGS:

**Fire Committee – Tue 2/22 – 5:30 pm – Fire Hall**  
**Police Committee – Tue 2/22 – 6:45 pm – Fire Hall**  
**Village Board Meeting – Tue 2/22 – 7:30 pm – Fire Hall**  
Budget Committee – Wed – 3/2 – 5:30 pm – Village Office

RESOLUTION #16 of 2022

BUDGET APPROPRIATIONS:

Motion made by Trustee Appleton  
Seconded by Trustee Wagner

RESOLVED – That the following requested budget appropriations be hereby approved:

Village Office	2 drawer mobile locking file cabinet(A1620.400)	\$ 295.99
Streets	Elec fuel pump w/winch(A5110.400)	864.97
Snow & Ice	70 tons Road salt(A5142.400)	3,027.00
Snow & Ice	Truck #286 repairs(A5142.400)	2,543.62
Pool	Paint & sealant(A7180.400)	629.02
Pool	Floor Grinder/Vacuum rental(A7180.400)	1,000.80
Wastewater	Bellaire license renewal fee(G8130.400)	160.00

CARRIED

RESOLUTION #17 of 2022

TAXATION-ASSESSMENT /TAX ROLLS:

Motion made by Trustee Gardner  
Seconded by Trustee LaWall

RESOLVED – That Wyoming County Real Property Tax Service is hereby authorized to produce tax roll and bills for the Village of Warsaw at a fee of \$1.10 per parcel for the tax year 2022-23.

CARRIED

RESOLUTION #18 OF 2022

REGARDING THE APPROVAL OF A BOND ANTICIPATION NOTE  
OF \$360,000.00 FOR THE 2015 SPARTAN RESCUE PUMPER

Adopted: February 7, 2022

WHEREAS, the Village Board of the Village of Warsaw met at a regularly scheduled meeting at the Fire Hall located at 40 East Buffalo Street, Warsaw, New York on February 7, 2022, commencing at 7:30 p.m., at which time and place the following members were:

Present: Mayor Robinson  
Trustee Appleton  
Trustee Gardner  
Trustee LaWall  
Trustee Wagner

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board of the Village of Warsaw seeks authorization to finance the purchase of a 2015 Spartan Rescue Pumper through a Bond Anticipation Note (BAN No. 1 of 2022) for \$360,000; and

WHEREAS, the Village Board of the Village of Warsaw seeks to retain the services of Village Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank, N.A., M & T Bank, and Greene County Commercial Bank; and WHEREAS, the note date of the \$360,000 BAN No. 1 of 2022 shall be 24<sup>th</sup> day of February, 2022. NOW ON MOTION OF Trustee Appleton which has been duly seconded by Trustee LaWall, now therefore be it

RESOLVED, that the Village Board of the Village of Warsaw hereby authorizes the refinancing of a Bond Anticipation Note to refinance the purchase of a 2015 Spartan Rescue Pumper, known as Bond Anticipation Note No. 1 of 2022 for \$360,000 dated the 24<sup>th</sup> day of February, 2022; and be it further RESOLVED, that the Village Board of the Village of Warsaw will retain the services of Village Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank, N.A., M & T Bank, and Greene County Commercial Bank.

CARRIED

RESOLUTION #19 OF 2022

RESOLUTION TO AUTHORIZE THE EXECUTION OF THE SHARED COURT SERVICES MOU WITH THE TOWN OF WARSAW

WHEREAS, the Village Board of the Village of Warsaw met at a regular board meeting at the Warsaw Fire Hall, located at 40 East Buffalo Street, Warsaw, New York on the 7<sup>th</sup> day of February 2022, commencing at 7:30 p.m., at which time and place the following members were:

<u>Present:</u>	Mayor	Robinson
	Trustee	Appleton
	Trustee	Gardner
	Trustee	LaWall
	Trustee	Wagner

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Article 7 Section 104 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village of Warsaw utilizes the Town of Warsaw's Town Hall for Village Court purposes; and

WHEREAS, the Village of Warsaw and Town of Warsaw have previously entered an agreement with regard to shared court services (a copy of the previous agreement is annexed hereto as Schedule A); and

WHEREAS, the Village Board and Town Board agreed to revisit the terms of the agreement, and directed the Town and Village Attorney, David M. DiMatteo to create an updated Memorandum of Understanding (MOU); and

WHEREAS, on January 5, 2022, the Town Supervisor, Town Clerk, Mayor, Village Clerk, and Village Court Clerk met with the Town and Village Attorney, David M. DiMatteo to discuss the terms of the updated MOU; and

WHEREAS, an updated MOU has been prepared for Village Board and Town Board review (a copy of the updated MOU is annexed hereto as Schedule B): and

WHEREAS, the Village Board has reviewed the proposed MOU, and finds the terms of the MOU agreeable; and  
WHEREAS, the Village Board of the Village of Warsaw believes it to be the best interest of the Village to enter into the MOU with the Town of Warsaw; and  
NOW ON MOTION OF Trustee Appleton which has been duly seconded by, Trustee LaWall it is  
RESOLVED, that the Village Board of the Village of Warsaw hereby authorizes the Mayor, Joseph Robinson to sign the MOU.

CARRIED

RESOLUTION #20 of 2022

INSPECTORS OF ELECTION APPOINTMENT:

Motion made by Trustee Appleton  
Seconded by Trustee Wagner

RESOLVED – That the Village Board hereby appoints the following as Inspectors of Election for the 2022 Village Election which will be held on Tuesday, March 15, 2022 from 12:00 noon to 9:00 p.m. with compensation to be \$135.00 each: Caroline Appleby, Margaret Zeches, and Crystal Tatarka to act as Chairlady.

CARRIED

TRAINING – Due to the ongoing need for virtual training and the probability of remote work, Clerk Allen asked the board for approval to look at the cost of purchasing a laptop for use in employee trainings/remote work. The board was in agreement.

RESOLUTION #21 OF 2022

BUDGET TRANSFERS:

Motion made by Trustee Gardner  
Seconded by Trustee Appleton

RESOLVED – That the following budget transfers be hereby approved:

FROM	TO	AMOUNT
A2680	A3120.100(Police Payroll-SRO reimbursement)	\$18,373.00

CARRIED

RESOLUTION #22 OF 2022

AUDIT AND PAY BILLS:

Motion made by Trustee LaWall  
Seconded by Trustee Appleton

RESOLVED – That the bills be allowed as read; that checks in the payment thereof be issued, that Mayor Robinson be and hereby is authorized to sign General Abstract #17 in the amount of \$56,938.42, Water Abstract #17 in the amount of \$5,002.90, and Sewer Abstract #17 in the amount of \$262,487.78.

CARRIED

EXECUTIVE SESSION – 8:10 p.m. – Police Personnel

Adjourn Executive Session at 8:25 p.m.

Moved and seconded to adjourn at 8:25 p.m.

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Lisa A. Allen, Clerk